

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
January 8, 2024
6:00 PM

Regular Board Meeting Called to Order by Board President, Zende Clark, at 6:02 PM

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Zende Clark, President
2. Dewanna Clark-Johnson, Secretary
3. Frank Glien, Treasurer
4. Heather Martindale
5. Paulita Martindale
6. Celeste C. Williams
7. Rosaland Bartholomew

Non-Board Members Present

1. Timothy Simmons, Chief School Lead/Principal
2. Joel Julien, School Business Administrator
3. Nicole R. Fisher, Board Attorney

Motion to approve the meeting agenda made by P. Martindale and 2nd by R. Bartholomew.
Motion approved.

Motion to approve the Meeting Minutes of the December 2023 Regular Board Meeting made by C. Williams and 2nd by D. Clark-Johnson. Motion approved.

Chief School Lead/Principal's Report –Mr. Simmons, provided the Board and the public with an update on all critical school events and information.

New Business

Approval of the Treasurer's Report, **Resolution No. 01082024-001** – Presented by F. Glien, along with a written report provided to the Board. The ending balance was \$2,097,852.78.

Approval of the Bill List, **Resolution No. 01082024-002** – Presented by J. Julien, along with a written report provided to the Board. J. Julien made note of line items that were over \$1,000 and advised that the total bill list is \$256,143.02.

Approval of the Board Secretary’s Report, **Resolution No. 01082024-003** – Presented by J. Julien, along with a written report submitted to the Board.

Motion to consolidate and approve **Resolution No. 01082024-001**, **Resolution No. 01082024-002**, and **Resolution No. 01082024-003** made by P. Martindale and 2nd by R. Bartholomew. Motion passed.

Committee Reports

1. **Executive/Legal**- N/A

2. **Curriculum**- N/A

3. **Building and Grounds**- N/A

4. **Finance**-

a. Approval of **Resolution No. 01082024-004**-Resolution to approve the fundraising with Kastle to raise funds for 5th-grade activities.

Motion to approve **Resolution No. 01082024-004** made by P. Martindale and 2nd by C. Williams. Motion passed.

5. **Governance Report**-

a. Approval of **Resolution No. 01082024-005**-Resolution to approve the nomination of Paulita Martindale as Board Vice-President and Finance Committee Chair.

Motion to approve **Resolution No. 01082024-005** made by C. Williams and 2nd by D. Clark Johnson. Motion passed.

6. **Other**-N/A

Public Comments-N/A

Announcement of Future Board Meeting Date: A special board meeting will be held on January 22, 2024, at 6:00 PM. The next regular board meeting will be held on February 12, 2024, at 6:00 PM.

Motion to adjourn Public Session made by H. Martindale and 2nd by R. Bartholomew. Motion approved by consensus. Public Session adjourned at 6:37 PM.

Motion to open Executive Closed Session made by C. Williams and 2nd by P. Martindale. Motion approved by consensus. The Closed Session opened at 6:37 PM.

1. Mr. Simmons presented **Resolution No. 01082024-006**-Personnel Services Agenda.

Motion to adjourn Executive Closed Session made by H. Martindale and 2nd by C. Williams. Motion approved by consensus. The Executive Closed Session was adjourned at 6:47 PM.

Motion to re-open Public Session made by P. Martindale and 2nd by D. Clark-Johnson. Motion approved by consensus. The Public Session was re-opened at 6:48 PM.

Approval of **Resolution No. 01082024-006**-Motion to approve the Personnel Services Agenda made by R. Bartholomew and 2nd by P. Martindale. Motion passed.

Motion to adjourn the meeting made by H. Martindale and 2nd by D. Clark-Johnson. Motion passed by consensus. The meeting was adjourned at 6:49 PM.