

BURCH CHARTER SCHOOL OF EXCELLENCE

Regular Board Meeting

Agenda

To Be Held Monday September 11, 2023

6:00 pm-7:30 pm

Virtual Meeting via Zoom

973.373.3223

www.burchcharterschool.org

Opening of Meeting

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to the Burch Charter School of Excellence Board of Trustees, the local newspaper and media, the County Superintendent’s Office and the Board Attorney.

1.1 Meeting Call to Order Called to Order by Board Chair at _____

1.2 Salute to the Flag

1.3 Roll call

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Term</u>
1. Zende Clark, President			2024
2. Carolyn Heath, Vice President			2026
3. Dewanna Clark-Johnson, Secretary			2024
4. Beverly Canady			2025
5. Frank Glien, Treasurer			
6. Heather Martindale			2025
7. Paulita Martindale			2025
8. Tyhisha Henry			2023
9. Celeste C. Williams			2027
10. Rosalind Bartholomew			2027

1.4 Approval of Agenda (Discussion/Action)

1.5 Recording Secretary Minutes (**August 2023 Regular Meeting**)

2. **Interim Chief School Administrator's Report**

3. **Monthly Budget Reports and Bills**

3.1 Treasurer's Report **Resolution 09112023-001**

3.2 Bill List **Resolution 09112023-002**

3.3 Board Secretary & SBA Report **Resolution 09112023-003**

4. **Resolutions**

5. **Committee Reports**

- **Executive/Legal**

- **Curriculum**

- **Finance**

Approval of VP Krystal Allbright annual membership to Learning Forward at a cost not to exceed \$200. (Title IIA Funded.) **Resolution 09112023-004**

Approval of contract with Jubilee Children Entertainment to provide 5 SEL assemblies for scholars in grades K-5 at a cost of \$2500 for the school year 2023-2024 (ESSER III Funded) **Resolution 09112023-005**

Approval of contract with Fan4Kids to provide structured lessons on healthy eating and fitness and provide additional structured activities during recess at a cost of \$20000 (ESSER III Funded) **Resolution 09112023-006**

Approval of School Counselor, Melissa Griffin, to attend the New Jersey School Counselors Association Conference to be held on October 12-13, 2023 at Pines Manor, Edison, NJ at a cost of \$159 to the district (Title IIA Funded) **Resolution 09112023-007**

Approval of field trip to Wightman Farm for grades K-2 on Thursday, October 12, 2023, at a cost of not to exceed \$3000 for admission. Transportation for the trip is \$3600 (General Fund) **Resolution 09112023-008**

- **Building and Grounds**

- **Personnel**

- **Governance Report**
- **Other**

Approval of SY 2023-24 Burch Charter School of Excellence Assessment Calendar
Resolution 09112023-009

Approval of Sy 2023-24 Burch Charter School of Excellence Mentoring Program
Resolution 09112023-010

Approval of SY 2023-24 Burch Charter School of Excellence Organizational Chart
Resolution 09112023-011

6. **Public Comments**

Please make note audience is allow one minute and half (90 Sec) to make comment.

When addressing the board, please state your name and address from the podium and adhere to the time limits set forth.

- PTA
- Faculty
- Members of the Public
- Board Members

7. **Announcement of Future Board Meeting Date**

8. **Executive Closed Session**

9. **General Session**

10. Approve Personnel Services Agenda **Resolution 09112023-012**

11. **Meeting Adjourn**

Note: The Board of Trustees meets on the **second Monday of each month at 6:00 pm**. The next meeting will be held on October 9, 2023. On Holidays, or when a conflict occurs, the meeting may be held at an alternate time and/or date that will be posted in the designated places. No special meeting will be held without at least a forty-eight-hour (48hr) meeting and agenda notice.

