



Burch Charter School of Excellence

100 Linden Avenue, Irvington, NJ 07111

(973) 373-3223

Dr. Jeff White, Chief School Administrator

Mr. Timothy Simmons, Vice Principal

Ms. Jennifer Stein, Vice Principal

January 4, 2021

Dear Burch Parents/Guardians:

We hope that you are all safe/well and healthy. Based on the Fall Diagnostic Assessments and Teacher Recommendations we would like your scholar to return for in-person instruction starting January 25, 2021. Siblings will be placed in the same cohort.

Mondays and Tuesdays - Cohort A

Wednesday and Thursdays - Cohort B

Fridays will continue to be asynchronous days for all scholars.

The school day will take place from 7:50 AM - 12 PM. Arrival time for scholars in Grades K-2 will be at 7:50 AM.

Scholars in Grades 3-5 will arrive on campus at 7:55 AM.

Please email this form back to Ms. Moore lmoore@burchcharterschool.org with your response to the question below. Due by Thursday, January 7, 2021. *(If you have already completed this form for November 30, 2020, you don't have to complete it again if you want your scholar to intend in-person instruction).*

My scholar's Name _____ Homeroom Teacher

_____ My child will attend in-person instruction.

_____ My child will remain remote.

Thank you as always for your partnership and support of Burch Charter School of Excellence. If you have any questions, please do not hesitate to contact me directly at the school.

Respectfully,

Dr. Jeff White

Dr. Jeff White
Chief School Administrator