

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular and Reorganization Board Meeting Minutes
May 10, 2021
6:00PM
Via Zoom Videoconferencing

Annual Reorganization Meeting Called to Order by Board President, H. Martindale at 8:15PM.

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, Board President
2. Beverly Canady, Secretary
3. Paulita Martindale
4. Tyhisha Henry
5. Zende Clark
6. Dewanna Clark-Johnson

Non-Board Members Present

1. Joel Julien, School Business Administrator
2. Dr. Jeff White, Chief School Administrator
3. Timothy Simmons, Vice Principal
4. Chandra R. Cole, Board Attorney

Attorney Chandra Cole is presiding over the meeting

A. Nomination and Election for Board Officers

1. Attorney Cole opened the floor for nominations for President. Nomination of Heather Martindale for President made by Z. Clark and 2nd by D. Clark-Johnson. 5-YES, 0-NO, 1-Abstention. The Board President is Heather Martindale. **Resolution 05102021-001R**
2. President Martindale presides over the meeting and opens the floor for nominations for the office of Vice President. Nomination of Zende Clark as Vice President made by D. Clark Johnson and 2nd by T. Henry. 5-YES, 0-NO, 1-Abstention. The Board Vice President is Z. Clark. **Resolution 05102021-002R**
3. Nomination of the Beverly Canady for Board Secretary made by Z. Clark and 2nd by D. Clark-Johnson. 5-YES, 0-NO, 1-Abstention. The Board Secretary is Beverly Canady. **Resolution 05102021-003R**

Motion to consolidate and approve **Resolution No. 05102021-001R** through **05102021-003R** by D. Clark-Johnson and 2nd by B. Canady. Motion passed.

B. Appoint Committee Representatives/Liaisons

- 1. Finance Resolution-05102021-004R**-President Martindale named Z. Clark as Chairperson and named P. Martindale as Committee Member.
- 2. Personnel/Human Resources/Grievance Resolution 05102021-005R**-President Martindale will serve as Chairperson and named C. Heath and T. Henry as Committee Members.
- 3. Building and Grounds Resolution 05102021-006R**-President Martindale named B. Canady as Chairperson and Dr. White, J. Julien and T. Simmons as Committee Members.
- 4. New Jersey Charter School Association Representative-Resolution 05102021-007R**-President Martindale appointed T. Henry as Representative.
- 5. New Jersey School Board Association Representative-Resolution 05102021-008R**-President Martindale appointed P. Martindale as the Representative.
- 6. Essex County School Board Association Representative-Resolution 05102021-009R**-President Martindale appointed S. Brown as the Representative.
- 7. Education Committee-Resolution 05102021-024R**-President Martindale appointed D. Clark-Johns as Chairperson and named B. Canady as Committee Member.
- 8. Policy Committee-Resolution 05102021-025R** – Z. Clark, H. Martindale, D. Clark-Johnson, J. Julien and Dr. White (or his designee) will serve as members of the Policy Committee.
- 9. Fundraising- Resolution 05102021-026R** - President Martindale appointed C. Heath as Chairperson.

Motion to consolidate and approve **Resolution No. 05102021-004R** through **05102021-009R, 05102021-024R, 05102021-025R, 05102021-026R** by B. Canady and 2nd by D. Clark-Johnson. Motion passed.

C. Board Business Reorganization

- 1. Readoption of Board Policies, Rules, Regulations and Directives for 2020-2021-Resolution 05102021-010R**

Motion to approve **Resolution No. 05102021-010R** made by B. Canady and 2nd by Z. Clark. Motion passed.

- 2. Appoint Joel Julien as the Designated Public Agency Compliance Officer (PACO) for 2021-2022 School Year-Resolution 05102021-011R.**

Motion to approve **Resolution No. 05102021-011R** made by P. Martindale and 2nd by B. Canady. Motion passed.

3. Appoint Joel Julien as School Business Administrator/Board Secretary for 2021-2022 School Year-**Resolution 05102021-012R**

Motion to approve **Resolution No. 05102021-012R** by B. Canady and 2nd by D. Clark-Johnson. Motion passed.

4. Appoint Joel Julien as Qualified Purchasing Agent (QPA) for 2021-2022 School Year-**Resolution 05102021-013R.**

Motion to approve **Resolution No. 05102021-013R** by B. Canady and 2nd by D. Clark-Johnson. Motion passed.

5. Approval of Bank Depositories for 2021-2022 School Year-**Resolution 05102021-014R**: Investors Bank Accounts#: 149901761, 149903460, 149903479, 149903452, 149903840, 149903444, 149903891: Industrial Bank #1457098.

Motion to approve **Resolution No. 05102021-014R**-made by B. Canady and 2nd by D. Clark-Johnson. Motion passed.

6. Approve Designated Bank Signatories for 2021-2022 School Year (Frank Glien and Joel Julien) **Resolution 05102021-015R**

Motion to approve **Resolution No. 05102021-015R** by P. Martindale and 2nd by B. Canady. Motion passed.

7. Approval of Statutory Burch Charter School's Affirmative Action Officer for 2021-2022 School Year: Jennifer Stein- **Resolution 05102021-016R**

Motion to approve **Resolution No. 05102021-016R** by D. Clark-Johnson and 2nd by B. Canady. Motion approved by consensus.

8. Appoint Frank Glien as Burch Board Treasurer of School Monies for 2021-2022 School Year-**Resolution 05102021-017R**

Motion to approve **Resolution No. 05102021-017R** by P. Martindale and 2nd by T. Henry. Motion passed.

9. Approve Liability and Workers Compensation Agent-Lamb Financial Group for 2021-2022 School Year- **Resolution 05102021-018R**

Motion to approve **Resolution No. 05102021-018R** by B. Canady and 2nd by Z. Clark. Motion passed.

10. Appoint Olubenga Olabintan, CPA as Burch School Accountant to Perform Financial Audit for 2020-2021 School Year at a cost of \$20,000- **Resolution 05102021-019R**

Motion to table **Resolution No. 05102021-019R** by B. Canady and 2nd by D. Clark-Johnson.
Motion approved by consensus.

11. Appoint The Law Office of Chandra Cole as Burch Board Attorney for 2021-2022 School Year- **Resolution 05102021-020R**

Motion to approve **Resolution No. 05102021-020R** by Z. Clark and 2nd by P. Martindale. Motion passed.

12. Appoint Law Office of Chandra Cole as Personnel Services Consultant for 2021-2022 School Year- **Resolution 05102021-021R**

Motion to approve **Resolution No. 05102021-021R** by B. Canady and 2nd by Z. Clark. Motion passed.

13. Approval of Burch Affirmative Action Team for the 2021-2022 School Year: Jennifer Stein, Jessica Prawetz and Jean Eric-Jacques, Tyhisha K. Henry- **Resolution 05102021-022R**

Motion to approve **Resolution No. 05102021-022R** by B. Canady and 2nd by Z. Clark. Motion approved by consensus.

14. Approval of Burch Affirmative Action Team for the 2021-2022 School Year for Students: Jessica Prawetz- **Resolution 05102021-023R**

Motion to table **Resolution No. 05102021-023R** by B. Canady and 2nd by P. Martindale. Motion approved by consensus.

Motion made by B. Canady and 2nd by P. Martindale to adjourn the Annual Reorganization meeting at 10:11PM. Approved by consensus.