

**Burch Charter School of Excellence**  
100 Linden Avenue  
Irvington, New Jersey 07111  
Regular Board Meeting Minutes  
May 10, 2021  
6:00PM  
Via Zoom Videoconferencing

Regular Board Meeting Called to Order by Board Member, Zende Clark at 6:03PM.

Salute to the Flag-Waived

Roll Call Taken:

**Board Members Present**

1. Heather Martindale, Board President
2. Beverly Canady, Secretary
3. Frank Glien, Treasurer
4. Paulita Martindale
5. Tyhisha Henry
6. Zende Clark
7. Dewanna Clark-Johnson

**Non-Board Members Present**

1. Joel Julien, School Business Administrator
2. Dr. Jeff White, Chief School Administrator
3. Timothy Simmons, Vice Principal
4. Chandra R. Cole, Board Attorney

Motion to approve the meeting agenda made by D. Clark-Johnson and 2<sup>nd</sup> by T. Henry. Motion approved by consensus.

**Approval of Resolution No. 05102021-001**-Resolution to approve the reappointment of the following Board Members whose terms expire May 2021: Heather Martindale, Paulita Martindale and Beverly Canady.

Motion to approve **Resolution No. 05102021-001** made by D. Clark-Johnson and 2<sup>nd</sup> by T. Stevens. Motion passed.

Motion to approve the meeting minutes of the April 20, 2020 Regular Board Meeting made by P. Martindale and 2<sup>nd</sup> by D. Clark-Johnson. Motion approved by consensus.

**Chief School Administrator's Report** –Dr. White provided the Board and public with critical updates on the status of the school and scheduled events.

## New Business

**Approval of the Treasurer’s Report, Resolution No. 05102021-002**-Presented by F. Glien along with a written report that was provided to the Board. With an ending balance of \$1,397,779.71 Mr. Glien noted that all of the accounts have been reconciled.

**Approval of the Bill List, Resolution No. 05102021-003**—Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000. J. Julien advised that the total bill list is \$175,891.39.

**Approval of the Board Secretary and SBA Report, Resolution No. 05102021-004**—Presented by J. Julien along with a written report that was provided to the Board.

Motion to consolidate and approve **Resolution No. 05102021-002, Resolution No. 05102021-003 and Resolution No. 05102021-004** made by P. Martindale and 2<sup>nd</sup> by B. Canady. Motion passed.

## Resolutions

### Committee Reports

#### **1. Executive/Legal-**

- a. Attorney Cole advised that the legal agenda is reserved for closed session.

#### **2. Curriculum-**Dr. White presented the 2019-2020 School Performance Report to the Board and public.

- a. Approval of **Resolution No. 05102021-005**-Resolution to accept the Burch Charter School of Excellence’s School Performance Report for the 2019-2020 school year.

Motion to approve **Resolution No. 05102021-005** made by T. Henry and 2<sup>nd</sup> by D. Clark-Johnson. Motion passed.

#### **3. Building and Grounds-**N/A

#### **4. Finance-**

- a. Approval of **Resolution No. 05102021-006**-Resolution to approve OnCourse Analytics, Evaluate and SGO for \$8,045.00 (Title 1 funds). Analytics will begin immediately upon board approval. Evaluate and SGO is for SY 2021-2022 with Professional Development.

Motion to approve **Resolution No. 05102021-006** made by P. Martindale and 2<sup>nd</sup> by B. Canady. Motion passed.

- b. Approval of **Resolution No. 05102021-007**-Resolution to approve the Essex Regional Educational Services Commission Child Study Services for the 2021-2022 school year.

Motion to approve **Resolution No. 05102021-007** made by Z. Clark and 2<sup>nd</sup> by B. Canady.  
Motion passed.

- c. Approval of **Resolution No. 05102021-008**-Resolution to approve the Essex Regional Educational Services Commission Speech/Language Services for the 2021-2022 school year.

Motion to approve **Resolution No. 05102021-008** made by P. Martindale and 2<sup>nd</sup> by Z. Clark. Motion passed.

- d. Approval of **Resolution No. 05102021-009**-Resolution to approve SY 2020-2021 Summer School Budget using Grant Funds at a cost not to exceed \$47,500.00 (Title 1 Funds)

Motion to approve **Resolution No. 05102021-009** made by D. Clark-Johnson and 2<sup>nd</sup> by B. Canady. Motion failed.

Motion to approve **Resolution No. 05102021-014**-Resolution to approve SY 2020-2021 Virtual and Non-Virtual Summer School Program, at a cost not to exceed \$47,500.00 (Title 1 Funds), made Z. Clark and 2<sup>nd</sup> by T. Henry. Motion passed.

5. **Governance Report**- N/A

6. **Other**-

- a. Approval of **Resolution No. 05102021-010**-Resolution Approval of 3 Hours of Instructional Staff - Professional Development (Instructional / Educational Technology) at a cost of \$800.00 (Title 2A Funds) on May 12, 2021 with Northern Region Educational Services Commission.

Motion to approve **Resolution No. 05102021-010** made by Z. Clark and 2<sup>nd</sup> by D. Clark-Johnson. Motion passed.

- b. Approval of **Resolution No. 05102021-011**-Approval of Jennifer Gaymes (School Nurse) to attend a Professional Development workshop on May 12, 2021 (Virtually): The Heart in Detail at a cost of \$219.00 (Using Title 2A Funds).

Motion to approve **Resolution No. 05102021-010** made by Z. Clark and 2<sup>nd</sup> by D. Clark-Johnson. Motion passed.

- c. Approval of **Resolution No. 05102021-012**-Resolution authorizing the Burch Charter School of Excellence to enter into a Cooperative Pricing agreement with the Educational Services Commission of New Jersey.

Motion to approve **Resolution No. 05102021-012** made by Z. Clark and 2<sup>nd</sup> by B. Canady.  
Motion passed.

**Public Comments**-

1. **Ms. Kutler**-100 Linden Avenue-PTA will have an upcoming virtual meeting. She requested that it be posted to the school website and that a text message blast go out. The PTA is also planning a back-pack drive and a scholarship for a winning 5<sup>th</sup> grader.
2. **T. Henry**-100 Linden Avenue-Board Member-Shared a comment from a former parent.

**Announcement of Future Board Meeting Date**-Next Regular Board meeting to be held June 14, 2021 at 6:00PM.

Motion to adjourn Public Session made by Z. Clark and 2<sup>nd</sup> by D. Clark-Johnson. Motion approved by consensus. Public Session adjourned at 7:16PM.

Motion to open Executive Closed Session made by D. Clark-Johnson and 2<sup>nd</sup> by Z. Clark. Motion approved by consensus. Closed Session opened at 7:25PM.

1. Dr. White provided the Board with an overview of the Personnel Services Agenda-**Resolution 05102021-013**.
2. Attorney Cole presented on outstanding confidential legal matters.

Motion to exit Executive Closed Session made by D. Clark-Johns and 2<sup>nd</sup> by B. Canady. Approval by consensus.

Motion to re-open Public Session made by D. Clark-Johnson and 2<sup>nd</sup> by Z. Clark. Motion approved by consensus. Public Session re-opened at 8:11PM.

Motion to approve the Personnel Services Agenda-**Resolution No. 05102021-013** made by Z. Clark and 2<sup>nd</sup> by D. Clark-Johnson. Motion passed.

Motion to adjourn the meeting made by D. Clark-Johnson and 2<sup>nd</sup> by Z. Clark. Motion passed by consensus. Meeting adjourned at 8:13PM.