

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
March 8, 2021
6:00PM

Regular Board Meeting Called to Order by Board Member, Zende Clark, at 6:09PM

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

Beverly Canady, Board Secretary
Frank Glien, Treasurer
Carolyn Heath
4. Paulita Martindale
Tyhisha K. Henry
Zende Clark
Dewanna Clark-Johnson

Non-Board Members Present

1. Joel Julien, School Business Administrator
2. Dr. Jeff White, Chief School Administrator
3. Timothy Simmons, Vice Principal

Approval of the Meeting Agenda by consensus

Approval of the February 8, 2021 Meeting Minutes by consensus

Chief School Administrator's Report – Dr. White provided the Board and public with an update on all critical school events and information. Mr. Simmons and Dr. White provided the Board and public with a presentation on NWEA, MAP, and i-Ready.

New Business

Approval of the Treasurer's Report, Resolution No. 03082021-001-Presented by F. Glien along with a written report that was provided to the Board. The ending balance was \$744,036.94. Mr. Glien noted that all of the accounts have been reconciled.

Approval of the Bill List, Resolution No. 03082021-002—Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000. J. Julien advised that the total bill list is \$259,503.16.

Approval of the Board Secretary Report, Resolution No. 03082021-003 - Presented by J. Julien along with a written report that was provided to the Board.

Motion to consolidate and approve **Resolution No. 03082021-001**, **Resolution No. 03082021-002**, and **Resolution No. 03082021-003** made by C. Heath and 2nd by P. Martindale. Motion passed.

Resolutions

Committee Reports

1. Executive/Legal-

- a. Attorney Cole advised that the legal agenda is reserved for Executive Closed Session.

2. Curriculum-N/A

3. Building and Grounds-N/A

4. Finance-

- a. Approval of **Resolution No. 03082021-004**-Resolution to approve the submission of the 2020-2021 modified budgets that includes the carryover funds from the 2019-2020 federal grants ESEA, IDEA-Basic and Preschool.
 - i. Title I A carryover of \$120,233 with total available \$365,585
 - ii. Title II A carryover of \$29,710 with total available \$51,652
 - iii. Title IV A carryover of \$16,197 with total available \$33,567
 - iv. IDEA-Basic carryover of \$5,546 with total available \$84,034
 - v. IDEA-Preschool carryover of \$1,422 with total available \$2,856

Motion to approve **Resolution No. 03082021-004** made by C. Heath and 2nd by D. Clark-Johnson. Motion passed.

5. Governance Report- N/A

6. Other-

- a. Approval of **Resolution No. 02082021-005**-Resolution to approve the 2021-2022 school calendar.

Motion to approve **Resolution No. 02082021-005** made by D. Clark-Johnson and 2nd by C. Heath. Motion passed.

- b. Approval of **Resolution No. 03082021-006**-Resolution to approve the following conferences:
 - i. The entire Board of Trustees, Dr. Jeff White, Mr. Timothy Simmons, Mrs. Jennifer Stein, Mr. Joel Julien, Mr. Frank Glien, attend the (New Jersey School Board

Association) NJSBA's Virtual Spring Education Symposium on May 12- 13, 2021 at a cost of \$50 per person (General Funds will be used for the Board of Trustees and Title II A for the Administrators)

- ii. Gretchen Katzenberger attend the Professional Development Workshop: Moving Your Small Group Reading Instruction Beyond Guided Reading: Maximizing Every Student's Reading Success (Grades 3-6) at a cost of \$279 on March 23, 2021 using Title II A funds.

Motion to approve **Resolution No. 03082021-006** made by D. Clark-Johnson and 2nd by C. Heath. Motion passed.

Public Comments-

1. Lisa Rouse-100 Linden Avenue, Irvington NJ-Thanked Mr. Glien for participating in Read Across America.

Announcement of Future Board Meeting Date- Next Regular Board meeting to be held April 12, 2021 at 6:00 PM.

Motion to adjourn Public Session made by D. Clark Johnson and 2nd by C. Heath. Motion approved by consensus. Public Session adjourned at 7:13PM.

Motion to open Executive Closed Session made by D. Clark-Johnson and 2nd by C. Heath. Motion approved by consensus. Closed Session opened at 7:20PM.

1. Burch Legal Agenda-Attorney Cole provided the Board with an update regarding pending legal matters.
2. Dr. White presented on the Personnel Services Agenda-**Resolution No. 03082021-07**.

Motion to adjourn Executive Closed Session made by C. Heath and 2nd by D. Clark-Johnson. Motion approved by consensus. Executive Closed Session adjourned at 7:45PM.

Motion to re-open Public Session made by D. Clark-Johnson and 2nd by C. Heath. Motion approved by consensus. Public Session re-opened at 7:47PM.

Motion to approve the Personnel Services Agenda-**Resolution No. 03082021-010** made by D. Clark-Johnson and 2nd by C. Heath. Motion passed.

Motion to adjourn the meeting made by C. Heath and 2nd by D. Clark-Johnson. Motion passed by consensus. Meeting adjourned at 7:50PM.