

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
July 12, 2021
6:00PM

Regular Board Meeting Called to Order by Board President, Beverly Canady, at 6:09PM

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, President
2. Zende Clark, Vice President
3. Beverly Canady, Board Secretary
4. Frank Glien, Treasurer
5. Paulita Martindale
6. Dewanna Clark-Johnson

Non-Board Members Present

1. Joel Julien, School Business Administrator
2. Dr. Jeff White, Chief School Administrator

Approval of the Meeting Agenda by consensus

Motion to approve the Regular Board Meeting Minutes of June 14, 2021, made by D. Clark-Johnson and 2nd by B. Candy. Motion approved.

Chief School Administrator's Report – Dr. White submitted a written report. He provided the Board and public with updates on all critical school events and accomplishments. Dr. White also provided a presentation on data loss.

New Business

Approval of the Treasurer's Report, Resolution No. 07122021-001-Presented by F. Glien along with a written report that was provided to the Board. The ending balance was \$1,621,631.11. Mr. Glien noted that all of the accounts have been reconciled.

Approval of the Bill List, Resolution No. 07122021-002—Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000. J. Julien advised that the total bill list is \$300,547.49.

Approval of the Board Secretary Report, Resolution No. 07122021-003 - Presented by J. Julien along with a written report that was provided to the Board.

Motion to consolidate and approve **Resolution No. 07122021-001**, **Resolution No. 07122021-002**, and **Resolution No. 07122021-003** made by Z. Clark and 2nd by B. Canady. Motion passed.

Resolutions

Committee Reports

1. Executive/Legal-

- a. Legal Agenda reserved for Executive Closed Session.

2. Curriculum-N/A

3. Building and Grounds-N/A

4. Finance-

- a. Approval of **Resolution No. 07122021-004**-Resolution to approve the contract with Spartan Security Services, Inc., a wholly owned subsidiary of Temco Service Industries, Inc., to provide Security Services for School Year 2021-2022 at an hourly rate of \$17.16.

Motion to approve **Resolution No. 07122021-004** made by P. Martindale and 2nd by B. Canady. Motion passed.

- b. Approval of **Resolution No. 07122021-005**-Resolution to approve the contract with Dr. Rudolph Willis as School Physician for the school year 2021-2022 at an annual cost of \$3,150.00.

Motion to approve **Resolution No. 07122021-005** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- c. Approval of **Resolution No. 07122021-006**-Resolution to approve the refusal of Title III Immigrant Grant in the amount of \$3,639.00.

Motion to approve **Resolution No. 07122021-006** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- d. Approval of **Resolution No. 07122021-007**-Resolution to approve the submission of the FY 2022 IDEA-Basic and Preschool grant application in the amount of \$75,570.00 and \$1,480.00, respectively.

Motion to approve **Resolution No. 07122021-007** made by Z. Clark and 2nd by B. Canady. Motion passed.

- e. Approval of **Resolution No. 07122021-008**-Resolution to approve the submission of the FY 2021—2022 ESEA grant in the following amounts: Title I-A \$212,229, Title II A \$18,755, Title IV A \$17,254.00.

Motion to approve **Resolution No. 07122021-008** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- f. Approval of **Resolution No. 07122021-009**-Resolution to approve the 2021-2022 Oncourse System subscription for the Student Information System, lesson planner module and grade book at a cost of \$8,579.70.

Motion to approve **Resolution No. 07122021-009** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- g. Approval of **Resolution No. 07122021-010**-Resolution to approve the one-time cost proposal by TeamLogic IT to install and implement a new server, operating system and other equipment at a cost of \$24,134.00.

Motion to approve **Resolution No. 07122021-010** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

5. **Governance Report**- N/A

6. **Other**-

- a. Approval of **Resolution No. 07122021-011**-Resolution to approve the Charlotte Danielson Framework for Teacher Evaluation for SY 2021-2022.

Motion to approve **Resolution No. 07122021-011** made by P. Martindale and 2nd by B. Canady. Motion passed.

- b. Approval of **Resolution No. 07122021-012**-Resolution to approve the Marshall Framework for Vice-Principal Evaluation for SY 2021-2022.

Motion to approve **Resolution No. 07122021-012** made by D. Clark-Johnson and 2nd by B. Canady. Motion passed.

- c. Approval of **Resolution No. 07122021-013**-Resolution to approve the SY 2021-2022 Burch Charter School of Professional Development (PDP).

Motion to approve **Resolution No. 07122021-013** made by D. Clark-Johnson and 2nd by B. Canady. Motion passed.

- d. Approval of **Resolution No. 07122021-014**-Resolution to approve the SY2020-2021 NJDOE approved Burch Charter School HIB Report.

Motion to approve **Resolution No. 07122021-014** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- e. Approval of **Resolution No. 07122021-015**-Resolution to approve the Burch Charter School of Excellence's Annual School Plan for school year 2021-2022.

Motion to approve **Resolution No. 07122021-015** made by Z. Clark and 2nd by P. Martindale. Motion passed.

- f. Approval of **Resolution No. 07122021-016**-Resolution to approve the Burch Charter School of Excellence's Annual School Report for school year 2020-2021.

Motion to approve **Resolution No. 07122021-016** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- g. Approval of **Resolution No. 07122021-017**-Resolution to approve the revised 2021-2022 calendar to reflect the new Federal Holiday of Juneteenth Day.

Motion to approve **Resolution No. 07122021-017** made by Z. Clark and 2nd by B. Canady. Motion passed.

- h. Approval of **Resolution No. 07122021-018**-Resolution to approve the Burch Charter School of Excellence's SY 2021-2022 Organizational Chart.

Motion to approve **Resolution No. 07122021-018** made by P. Martindale and 2nd by B. Canady. Motion passed.

Public Comments-N/A

Announcement of Future Board Meeting Date- Next Regular Board meeting to be held August 9, 2021, at 6:00 PM.

Motion to adjourn Public Session made by D. Clark Johnson and 2nd by Z. Clark. Motion approved by consensus. Public Session adjourned at 7:36PM.

Motion to open Executive Closed Session made by Z. Clark and 2nd by D. Clark-Johnson. Motion approved by consensus. Closed Session opened at 7:43PM.

1. Burch Legal Agenda-Attorney Fisher provided the Board with an update regarding pending legal matters.
2. Dr. White presented on the Personnel Services Agenda-**Resolution No. 007122021-19**.

Motion to adjourn Executive Closed Session made by Z. Clark and 2nd by D. Clark-Johnson. Motion approved by consensus. Executive Closed Session adjourned at 7:59PM.

Motion to re-open Public Session made by D. Clark-Johnson and 2nd by Z. Clark. Motion approved by consensus. Public Session re-opened at 8:07PM.

Motion to approve the Personnel Services Agenda-**Resolution No. 007122021-019** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

Motion to adjourn the meeting made by D. Clark-Johnson and 2nd by Z. Clark. Motion passed by consensus.
Meeting adjourned at 8:08PM.