

The Burch Charter School of Excellence Policy

**Category: Construction, Remodeling and Renovation
Code: 7110**

**Name: Long-Range Facilities Planning
Board Approval Date: November 22, 2011**

To ensure that school facilities will be able to meet the future needs of the educational program, the Board directs the Chief School Administrator to develop procedures for collecting relevant information, including but not limited to:

- A. The changing educational needs potential expansion opportunities of the charter school;
- B. Relations with the total community;
- C. Plant and site aesthetics;
- D. The match of the facility to the makeup of the charter school population as to location of grades within the building, efficiency of instruction, etc.;
- E. Community planning and zoning;
- F. Financial ability of the charter school;
- G. Safety and welfare of students;
- H. True economy reflecting full value for each tax dollar expended;
- I. Optimum access for disabled students;
- J. Relationship between projected new facilities and those already in existence.

Substandard Facilities

All existing school facilities will be evaluated annually for their suitability to current school needs. Any facilities found to be substandard according to the administrative code shall be corrected as quickly as possible in compliance with law.

Legal References:

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| N.J.S.A. 18A:7F-7 | Appropriation by school district of undesignated fund balance; amounts allowable |
| N.J.S.A. 18A:7F-26 | Distribution of state aid facilities |
| N.J.S.A. 18A:11-2 | Power to sue and be sued; report; census of school children |
| N.J.S.A. 18A:33-1 | District to furnish suitable facilities; adoption of courses of study |
| N.J.S.A. 18A:33-1.1 | Substandard facility; approval; inspection; abandonment |
| N.J.A.C. 5:23-1.1 et seq. <u>See particularly:</u> N.J.A.C. 5:23-1.1, -3.1, -3.11B | Uniform Construction Code |
| N.J.A.C. 5:23-7.1 et seq. | Barrier Free Subcode |
| N.J.A.C. 6A:23A-8.1 et seq. | Budget Submission, support documentation, Web site publication |
| N.J.A.C. 6A:25-1.1 et seq. | Qualified Zone Academy Bond Program |
| N.J.A.C. 6A:26-1.1 et seq. <u>See particularly:</u> N.J.A.C. 6A:26-2.1 et seq., -6.1 et seq., -10.1 et seq., -12.1 et seq. | Educational Facilities |
| N.J.A.C. 6A:32-8.1 et seq. | Attendance and Student Accounting |
| N.J.A.C. 6A:32-12.1 | Reporting requirements |
| N.J.A.C. 6A:32-14.1 | Review of mandated programs and services |

Corresponds to NJSBA Policy No. 7110

The Burch Charter School of Excellence Policy

**Category: Construction, Remodeling and Renovation
Code 7115**

**Name: Developing Educational Specifications
Board Approval Date: November 22, 2011**

Educational needs should determine the plan and design of the school. Therefore, the Chief School Administrator shall develop comprehensive educational specifications for any projected facilities – whether built or altered, owned or leased, temporary or permanent – consideration by the Board.

In developing the specifications, the Chief School Administrator shall draw on recommendations of parents, professionals and support staff, students, and other appropriate sources. The factors on which the specifications are based shall include but not be limited to:

- A. The plan of school organization and estimated size and type of enrollment in the proposed facility;
- B. Provisions for the disabled;
- C. Space requirements for all functions, including an indication of relative locations of various spaces;
- D. Desired layout of special areas and the equipment needed for such areas;
- E. Mechanical features and special finishes desired;
- F. Standard codes and regulations (school, community, county, and state) affecting planning;
- G. Other requirements under existing law and regulation;
- H. Pertinent budget and related factors.

The Board needs the specifications to:

- A. Clarify and consolidate the thinking of the administration, the Board, and the community on the needs, desires, and objectives of the educational program to be conducted within the proposed new facility;
- B. Organize this important information in a manner that can be easily and clearly interpreted by the architect.

Legal References:

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| N.J.S.A 18A:18A-16.1 | Regulations; construction standards for school buildings |
| N.J.S.A. 18A:18A-17 | Facilities for handicapped persons |
| N.J.S.A. 18A:33-1 | District to furnish suitable facilities; adoption of courses of study |
| N.J.S.A. 18A:46-13 | Types of facilities and programs |
| N.J.S.A. 18A:46-14 | Enumeration of facilities and programs |
| N.J.S.A. 18A:46-15 | Facilities and programs; approval by commissioner; special classes for handicapped children; review; improvement |
| N.J.A.C. 5:23-7.1 et seq. | Barrier Free Subcode |
| N.J.A.C. 6A:26-1.1 et seq. <u>See particularly:</u> N.J.A.C. 6A:26-5.1 et seq., -6.1 et seq. | Educational Facilities |
| 29 U.S.C.A. 794 et seq. | Section 504 of the Rehabilitation Act of 1973 |
| 42 U.S.C.A. 12101 et seq. | Americans With Disabilities Act (ADA) |

Corresponds to NJSBA Policy No. 7115