



Burch Charter School of Excellence
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Dr. Jeff White, Chief School Administrator
www.burchcharterschool.org

Burch Coronavirus Updates

March 14, 2020

Hello Burch Family,

Thank you for cooperating with our efforts to assist in keeping everyone informed and safe from this growing pandemic. More information about COVID-19 can be found at: [24-Hour Public Hotline 1-800-222-1222](tel:18002221222).

- The Irvington Department of Health and Senior Services at (973) 416-7760 or irvington.net
 - The Centers for Disease Control and Prevention (CDC) website at: cdc.gov
1. Increased daily cleaning protocols are in place for high touch surfaces. A thorough cleaning of high touch surface areas will occur on March 14, 2020 and March 21, 2020.
 2. Additional hand sanitizers have been installed in “hot zones” in the school.
 3. The school nurse is providing training to students in regards to covering their cough and sneezes with tissue or their elbow and regularly washing their hands for a minimum of 20 seconds. This will be completed by March 20, 2020.
 4. The District will remain in constant contact with the Irvington Health Department to obtain current and accurate information. The Director of the Health Department will contact the district as needed to advise of any Irvington students or staff who have been placed under quarantine. An individual returning to the district after being quarantined will present a monitoring agreement letter that includes the date the quarantine concluded. The district is not permitted to screen staff or students to determine a COVID-19 diagnosis.
 5. Staff members or students who have a fever, cough, or difficulty breathing will be sent home and requested to seek medical attention.
 6. Emergency communication systems (One Call Now and Phone Systems) have been tested for emergency readiness.
 7. The District has developed a plan with our food vendor to ensure that we provide breakfast and lunch to ALL students in the case of an emergency school closing. Students would report to Burch Charter School between 8:30 a.m. and 11:00 a.m. and receive both breakfast and lunch bags in a Grab and Go.
 8. All field trips for the month of March will be cancelled.
 9. All out of district workshops for staff for the month of March will be cancelled.

Students and staff must stay home when they are sick. If a student exhibits illness or COVID-19 related symptoms, the school nurse will contact a parent or guardian to come pick him/her up immediately and seek medical attention. Staff members exhibiting the same symptoms will be immediately sent home and asked to seek medical attention. We recognize how challenging this situation is for our families, students, and staff, and we take this situation seriously. We are taking real-time preventative measures in response to new information that key agencies provide. Our goal is to prioritize the health and safety of our students and staff. Thank you for working with us through this evolving situation that impacts all facets of life in our entire community. We will continue to provide you with regular updates on this page.

Sincerely,

Dr. Jeff White
Chief School Administrator