

**BURCH CHARTER SCHOOL OF EXCELLENCE**

Regular Board Meeting

Agenda

To Be Held Monday, July 18, 2022

6:00 pm-7:30 pm

Virtual Meeting via Zoom

973.373.3223

[www.burchcharterschool.org](http://www.burchcharterschool.org/)

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1. **Opening of Meeting**

*In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to the Burch Charter School of Excellence Board of Trustees, the local newspaper and media, the County Superintendent's Office and the Board Attorney.*

1.1 Meeting Call to Order Called to Order by Board Chair at \_\_\_\_\_

1.2 Salute to the Flag

1.3 Roll call

| <b><u>Board Member</u></b>       | <b><u>Present</u></b> | <b><u>Absent</u></b> | <b><u>Term</u></b> |
|----------------------------------|-----------------------|----------------------|--------------------|
| 1. Heather Martindale, President |                       |                      | 2025               |
| 2. Beverly Canady, Secretary     |                       |                      | 2025               |
| 3. Frank Glien, Treasurer        |                       |                      |                    |
| 4. Carolin Heath                 |                       |                      | 2026               |
| 5. Paulita Martindale            |                       |                      | 2025               |
| 6. Tyhisha Henry                 |                       |                      | 2023               |
| 7. Zende Clark                   |                       |                      | 2024               |
| 8. Dewanna Clark-Johnson         |                       |                      | 2024               |

1.4 Approval of Agenda (Discussion/Action)

1.5 Recording Secretary Minutes (**June 2022 Regular Meeting**)

2. **Chief School Administrator's Report**

3. **Monthly Budget Reports and Bills**

3.1 Treasurer's Report **Resolution 07182022-001**

**3.2 Bill List Resolution 07182022-002**

**3.3 Board Secretary & SBA Report Resolution 07182022-003**

4. **Resolutions**

5. **Committee Reports**

- **Executive/Legal**

- **Curriculum**

- **Finance**

Approval of the submission and acceptance of the SY 2022-2023 ESEA Grant Application: Title I - \$208,031, Title 2A– \$21,142 and Title 4A - \$17,617 **Resolution 07182022-004**

Approval of the SY 2022-2023 contract with Educational Services Commission for Child Study Team Services **Resolution 07182022-005**

Approval of Advertiser Agreement with Outfront in the amount of \$8,710 for the period of 8/1/22 to 10/23/22 (ESSER III funding) **Resolution 07182022-006**

Approval of the SY 2022-2023 Information Technology (IT) renewal agreement with Teamlogic IT in the monthly amount of \$8,269.80 (ESSER III \$4,169.80, General Fund \$4,100) **Resolution 07182022-007**

Approval of the submission and application of the FY 2023 IDEA (Individuals with Disabilities Education Act) Application \$74,981 (Basic) and \$1,850 (Preschool) **Resolution 07182022-008**

Approval of a field trip to Bowlero located at 299 Paterson Avenue, Wallington, NJ 07057 on August 11, 2022 for 100 students and 12 instructional staff at an expected total cost not to exceed \$3,500 (Admission \$2,056 and transportation \$750) funded by Title I **Resolution 07182022-009**

Approval to award the 2022-2023 janitorial services Contract to Andrews & Company LLC, PO Box 610 Sparta NJ at a cost of \$13,200 a month that includes labor, cleaning supplies and equipment **Resolution 07182022-010**

Approval to award the 2021-2022 audit of the Burch Charter School to Barre & Company LLC of 2204 Morris Ave, Union NJ at a cost not to exceed \$15,000 and \$1,670 for the preparation of the IRS Form 990 **Resolution 07182022-011**

- **Building and Grounds**

- **Personnel**

- **Governance Report**

- **Other**

Approval of the SY 2022 -2023 Marshall Framework for Principals for Vice Principal Evaluations\_ **Resolution 07182022-012**

Approval of the SY 2022-2023 Burch Charter School of Excellence Parent-Student Handbook **Resolution 07182022-013**

Approval of the SY 2021-2022 Burch Charter School of Excellence Annual Report **Resolution 07182022-014**

Approval of the SY 2022-2023 Burch Charter School of Excellence Employee Handbook. **Resolution 07182022-015**

Approval of the SY 2022-2023 Burch Charter School of Excellence Safety and Security Plan. **Resolution 07182022-016**

Approval of the SY 2022-2023 Burch Charter School of Excellence Annual School Plan. **Resolution 07182022-017**

Approval of the Burch Charter School of Excellence School-Wide Professional Development Plan for SY 2022-2023 **Resolution 07182022-018**

Approval of the SY 2022 -2023 Charlotte Danielson’s Teaching Framework for Certificated Staff Evaluations **Resolution 07182022-019**

Approval of Dr Rudolph Willis, MD as School Physician for the SY 2022-2023 at the cost of \$3,250 **Resolution 07182022-020**

## 6. **Public Comments**

**Please make note audience is allow one minute and half (90 Sec) to make comment.**

**When addressing the board, please state your name and address from the podium and adhere to the time limits set forth.**

5.1 PTA

5.2 Faculty

5.3 Members of the Public

5.4 Board Members

## 7. **Announcement of Future Board Meeting Date**

8. **Executive Closed Session**

Resolution to approve the Personnel Services Agenda **Resolution 07182022-021**

9. **General Session**

10. **Meeting Adjourn**

Note: The Board of Trustees meet on the **second Monday of each month at 6:00 pm**. The next meeting will be held on August 8, 2022. On Holidays, or when a conflict occurs, the meeting may be held at an alternate time and/or date that will be posted in the designated places. No special meeting will be held without at least a forty-eight-hour (48hr) meeting and agenda notice