



**Burch Charter School of Excellence**  
**100 Linden Avenue, Irvington, NJ 07111**  
**(973) 373-3223**  
**Dr. Jeff White, Chief School Administrator**  
[www.burchcharterschool.org](http://www.burchcharterschool.org)

March 30, 2020

Dear Burch School Community,

I hope that all of our school community are safe and well during this COVID-19 Pandemic. We appreciate your cooperation and patience as our school now transitions to Distant Learning for scholars and Remote Working for the majority of our staff. Here are some updates regarding the Burch Charter School's COVID-19 situation:

- Our custodial staff is using Centers for Disease Control (CDC) approved cleaning supplies to clean and sanitize the school.
- As of today's, date, Burch Charter School of Excellence has not received any additional confirmed cases of COVID-19 in our school community.
- Governor Murphy's Executive Order 104 decrees that New Jersey PK-12 schools remain closed until further notice **Only "Essential Personnel" are permitted on campus. Therefore, it is best for you to use Phone, Email, Class Dojo, and/or Google Classroom to communicate with your child(ren) teacher(s).**

As a reminder, it is still critical that we all continue to practice general viral infection prevention measures including:

- Cover your cough or sneeze with a tissue or sleeve.
- Wash your hands regularly.
- Avoid touching your face.
- Avoid close contact with people who are sick.
- Get your flu shot – it's never too late.
- Stay home if you're feeling sick. \
- Practice social distancing.

For those with questions about the Burch's protocols and procedures, I encourage you to continue reviewing the school's website. I am providing regular updates using the website (**The Home Page and the For Parents Tab**), our one call now messaging service and our Twitter feed (Please follow us): **@BurchExcellence**. Our situation is fluid with changes occurring constantly based upon guidance from local, state and federal agencies. Therefore, we ask for your continued patience and flexibility as we work through the challenges.

For any medical-related questions, please contact the Irvington Township Health Department (973-339-6652), the New Jersey Coronavirus Hotline (800-222-1222), or your family physician.

The health and safety of all of our students, staff, and families continues to be our first priority. Any questions or concerns regarding the school closure should be directed to me via email at: [jwhite@burchcharterschool.org](mailto:jwhite@burchcharterschool.org).

Respectfully,

Dr. Jeff White

Chief School Administrator