



Burch Charter School of Excellence
100 Linden Avenue, Irvington, NJ 07111
(973) 373-3223
Dr. Jeff White, Chief School Administrator
www.burchcharterschool.org

March 16, 2020

Dear Burch Families,

On Sunday, March 15, the Burch Charter School of Excellence confirmed a case of Novel Coronavirus (COVID-19) in our school community. However, Burch has meticulously prepared, and the school will be closed from March 16, 2020 through March 27, 2020. As of now, all school instruction and activities are suspended and no one is permitted to enter the building for the purposes of sanitizing the premises. Burch will conduct a thorough “deep-dive” cleaning prior to re-opening the school to the Burch School Community.

The health and safety of all of our students, staff, and families continues to be our first priority. Any questions or concerns regarding the school closure should be directed to me. Since no one is on campus on Monday, March 16, 2020, please email me any questions that you may have.

As a reminder, it is critical that we all continue to practice general viral infection prevention measures including:

- Cover your cough or sneeze with a tissue or sleeve.
- Wash your hands regularly.
- Avoid touching your face.
- Avoid close contact with people who are sick.
- Get your flu shot – it’s never too late.
- Stay home if you’re feeling sick.

We ask our school family; students, staff, and parents to self-monitor for the following: fever, flu-like symptoms, and shortness of breath for 14 days as per the New Jersey Health Department Guidelines.

For those with questions about the Burch’s protocols and procedures, I encourage you to continue reviewing the school’s website. I will provide regular updates using the website, our one call now messaging service and our Twitter feed (Please follow us): **@BurchExcellence**. Our situation is fluid with changes occurring constantly based upon guidance from local, state and federal agencies. Therefore, we ask for your patience and flexibility as we work through the challenges.

For any medical-related questions, please contact the Irvington Township Health Department (973-339-6652), the New Jersey Coronavirus Hotline (800-222-1222), or your family physician.

Respectfully,

Dr. Jeff White,
Chief School Administrator