

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
June 14, 2021
6:00PM
Via Zoom Videoconferencing

Regular Board Meeting Called to Order by Board President, Heather Martindale at 6:08PM.

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, Board President
2. Beverly Canady, Secretary
3. Frank Glien, Treasurer
4. C. Heath
5. Paulita Martindale
6. Tyhisha Henry
7. Zende Clark
8. Dewanna Clark-Johnson

Non-Board Members Present

1. Joel Julien, School Business Administrator
2. Dr. Jeff White, Chief School Administrator
3. Timothy Simmons, Vice Principal
4. Chandra R. Cole, Board Attorney

Motion to approve the meeting minutes of the May 2021 Regular Board and Reorganization Meeting made by T. Henry and 2nd by Z. Clark. Motion approved by consensus.

Chief School Administrator's Report –Dr. White provided the Board and public with critical updates on the status of the school and scheduled events.

New Business

Approval of the Treasurer's Report, Resolution No. 06142021-001-Presented by F. Glien along with a written report that was provided to the Board. With an ending balance of \$1,080,030.82 Mr. Glien noted that all the accounts have been reconciled.

Approval of the Bill List, Resolution No. 06142021-003—Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000. J. Julien advised that the total bill list is \$142,024.35.

Approval of the Board Secretary and SBA Report, Resolution No. 06142021-004—Presented by J. Julien along with a written report that was provided to the Board.

Motion to consolidate and approve **Resolution No. 06142021-002**, **Resolution No. 06142021-003** and **Resolution No. 06142021-004** made by C. Heath and 2nd by D. Clark-Johnson. Motion passed.

Resolutions

Committee Reports

1. Executive/Legal-

- a. Attorney Cole advised that the legal agenda is reserved for closed session.

2. Curriculum-N/A

3. Building and Grounds-N/A

4. Finance-

- a. Approval of **Resolution No. 06142021-004**-Resolution to approve ACB Services, Inc. to provide janitorial services for the school year 2021-2022 at a monthly cost of \$10,000.

Motion to approve **Resolution No. 06142021-004** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- b. Approval of **Resolution No. 06142021-005**-Resolution to approve Atalian US Northeast, Inc. to provide Security Services for the school year 2021-2022 (pending submission of evidence of insurance coverage equal or greater than Burch Charter School current coverage) at an hourly cost of \$17.16.

Motion to approve **Resolution No. 06142021-005** made by Z. Clark and 2nd by T. Henry. Motion passed.

- c. Approval of **Resolution No. 06142021-006**-Resolution to approve the renewal of vended meals contract with Preferred Meals for school year 2021-2022 at the following cost: Breakfast \$1.4862; Lunch \$2.5112.

Motion to approve **Resolution No. 06142021-006** made by Z. Clark and 2nd by C. Heath. Motion passed.

- d. Approval of **Resolution No. 06142021-007**-Resolution to approve QED for the purchase of Network equipment in the amount of \$12,525, funded by Erate.

Motion to approve **Resolution No. 06142021-007** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- e. Approval of **Resolution No. 06142021-008**-Resolution to approve TeamLogicIT to provide Information Technology (IT) services for the school year 2021-2022 at a monthly rate of \$8,270 allocated as follows: Managed Services \$7,719 and Datto Infinite Cloud Retention \$551 to be funded \$4,100 General Fund and \$4,170 Esser II funds.

Motion to approve **Resolution No. 06142021-008** made by Z. Clark and 2nd by P. Martindale. Motion passed.

5. **Governance Report**- N/A

6. **Other**-

- a. Approval of **Resolution No. 06142021-009**-Resolution to approve the Burch Charter School of Excellence’s Safe School Reopening Plan (Initial Version) for school year 2021-2022.

Motion to approve **Resolution No. 06142021-009** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- b. Approval of **Resolution No. 06142021-010**-Resolution to approve Tujuana Irby to attend 6 hours of professional development (Google Apps for Education for Office Administrators/Secretaries) at a cost of \$195.00 (Title 2A Funds) July 6, 2021-July 9, 2021, with New Jersey Educational Computing Cooperative.

Motion to approve **Resolution No. 06142021-010** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- c. Approval of **Resolution No. 06142021-011**-Resolution to approve Lillene Moore to attend 6 hours of professional development (Google Apps for Education for Office Administrators/Secretaries) at a cost of \$195.00 (Title 2A Funds) July 6, 2021-July 9, 2021, with New Jersey Educational Computing Cooperative.

Motion to approve **Resolution No. 06142021-011** made by D. Clark-Johnson and 2nd by B. Canady. Motion passed.

Public Comments-N/A

Motion to adjourn Public Session made by Z. Clark and 2nd by D. Clark-Johnson. Motion approved by consensus. Public Session adjourned at 7:09PM.

Motion to open Executive Closed Session made by D. Clark-Johnson and 2nd by Z. Clark. Motion approved by consensus. Executive Closed Session opened at 7:17PM.

1. Dr. White provided the Board with an overview of the Personnel Services Agenda-**Resolution 06142021-012**.

2. Attorney Cole presented on outstanding confidential legal matters.

Motion to exit Executive Closed Session made by Z. Clark and 2nd by D. Clark-Johnson. Approval by consensus. Executive Closed Session adjourned at 7:54PM.

Motion to re-open Public Session made by D. Clark-Johnson and 2nd by Z. Clark. Motion approved by consensus. Public Session re-opened at 7:57PM.

Motion to approve the Personnel Services Agenda-**Resolution No. 06142021-012** made by Z. Clark and 2nd by C. Heath. Motion passed.

Motion to adjourn the meeting made by D. Clark-Johnson and 2nd by Z. Clark. Motion passed by consensus.