

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
January 9, 2023
6:00PM

Regular Board Meeting Called to Order by Board Vice President, Zende Clark, at 6:05PM

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, President
2. Zende Clark, Vice President
3. Beverly Canady, Secretary
4. Frank Glien, Treasurer
5. Carolin Heath
6. Paulita Martindale
7. Tyhisha Henry
8. Dewanna Clark-Johnson

Non-Board Members Present

1. Timothy Simmons-Interim Chief School Administrator
2. Joel Julien, School Business Administrator
3. Nicole R. Fisher, Board Attorney

Motion to approve the meeting agenda made by D. Clark-Johnson and 2nd by C. Heath. Motion approved by consensus.

Motion to approve the meeting minutes of the December 2022 Regular Board Meeting made by D. Clark-Johnson and 2nd by C. Heath. Motion approved by consensus.

Interim Chief School Administrator's Report –Mr. Simmons provided the Board and public with an update on all critical school events and information. A written report was submitted.

New Business

Approval of the Treasurer's Report, **Resolution No. 01092023-001** – Presented by F. Glien along with a written report that was provided to the Board. The ending balance was \$2,161,597.06.

Approval of the Bill List, **Resolution No. 01092023-002** – Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000 and advised that the total bill list is \$295,898.79.

Approval of the Board Secretary’s Report, **Resolution No. 01092023-003** – Presented by J. Julien along with a written report that was submitted to the Board.

Motion to consolidate and approve **Resolution No. 01092023-001**, **Resolution No. 01092023-002**, and **Resolution No. 01092023-003** made by P. Martindale and 2nd by D. Clark-Johnson. Motion passed.

Committee Reports

1. **Executive/Legal**- N/A

2. **Curriculum**- N/A

3. **Building and Grounds**- N/A

4. **Finance**-

a. Approval of **Resolution No. 01092023-004**-Resolution to approve the recommendation of the Interim CSA, attendance of school administration (2) at Spring 2023, Rutgers Career Fair, February 22, 2023, between 1-5 PM at a cost of \$225 (Title II A).

Motion to approve **Resolution No. 01092023-004** made by H. Martindale and 2nd by D. Clark-Johnson. Motion passed.

b. Approval of **Resolution No. 01092023-005**-Resolution to approve the recommendation of the Interim CSA, SIOP Training for Teacher Virtual Institute for Lisa Galarza, Reading Specialist, through Savvas Learning Company, at a cost of \$385.00 (Title II A).

Motion to amend and approve **Resolution No. 01092023-005** made by D. Clark-Johnson and 2nd by B. Canady. Motion passed.

c. Approval of **Resolution No. 01092023-006**-Resolution to approve the agreement between Burch Charter School and MCI Eastern Security Systems of 1 Cupsaw Plaza, Ringwood, NJ 07456 to provide burglar alarm monitoring and maintenance at a rate of \$50 a month payable annually in advance.

Motion to approve **Resolution No. 01092023-006** made by D. Clark-Johnson and 2nd by H. Martindale. Motion passed.

5. **Governance Report**- N/A

6. **Other**-

- a. Approval of **Resolution No. 01092023-007**-Resolution to approve the recommendation of the Interim CSA to partner with Family Connections of New Jersey Department of Children and Families (DCF) grant for \$6.9 million to provide mental health support to our scholars at no cost to Burch Charter School of Excellence.

Motion to approve **Resolution No. 01092023-007** made by D. Johnson and 2nd by H. Martindale. Motion passed.

7. **Public Comments**- N/A

Announcement of Future Board Meeting Date-Next Regular Board meeting to be held February 13, 2023, at 6:00 PM.

Motion to adjourn Public Session made by H. Martindale and 2nd by C. Heath. Motion approved by consensus. Public Session adjourned at 7:04PM.

Motion to open Executive Closed Session made by P. Martindale and 2nd by C. Heath. Motion approved by consensus. Closed Session opened at 7:06PM.

1. Mr. Simmons presented on **Resolution No. 01092023-008**-Personnel Services Agenda.
2. Burch Legal Agenda-Attorney Fisher provided the Board with an update on confidential legal matters.

Motion to adjourn Executive Closed Session made by D. Clark-Johnson and 2nd by P. Martindale. Motion approved by consensus. Executive Closed Session adjourned at 7:44PM.

Motion to re-open Public Session made by D. Clark-Johnson and 2nd by H. Martindale. Motion approved by consensus. Public Session re-opened at 7:45PM.

Approval of **Resolution No. 01092023-008**-Personnel Services Agenda made by D. Clark-Johnson and 2nd by H. Martindale. Motion passed.

Motion to adjourn the meeting made by H. Martindale and 2nd by C. Heath. Motion passed by consensus. Meeting adjourned at 7:47PM.