

BURCH CHARTER SCHOOL OF EXCELLENCE

Regular Virtual Board Meeting

To Be Held Monday September 13, 2021

6:00 pm-7:30 pm

Virtual Meeting via Zoom

973.373.3223

www.burchcharterschool.org

1. **Opening of Meeting**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to the Burch Charter School of Excellence Board of Trustees, the local newspaper and media, the County Superintendent’s Office, and the Board Attorney.

1.1 Meeting Call to Order Called to Order by Board Chair at _____

1.2 Salute to the Flag

1.3 Roll call

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Term</u>
1. Heather Martindale, President			2025
2. Beverly Canady, Secretary			2025
3. Frank Glien, Treasurer			
4. Carolin Heath			2022
5. Paulita Martindale			2025
6. Sandra Brown			2022
7. Tyhisha Henry			2023
8. Zende Clark			2024
9. Dewanna Clark-Johnson			2024

1.4 Approval of Agenda (Discussion/Action)

1.5 Recording Secretary Minutes (**August 2021 Regular Meeting**)

2. **Chief School Administrator’s Report**

3. **Monthly Budget Reports and Bills**

3.1 Treasurer’s Report Resolution 09132021-001

3.2 Bill List Resolution 09132021-002

3.3 Board Secretary & SBA Report Resolution 09132021-003

4. Resolutions

5. Committee Reports

- **Executive/Legal**

- **Curriculum**

Approval of revised ELA and Science curricula for SY 2021-2022 **Resolution 09132021-004**

- **Finance**

Approval of “Nurturing Environments Institute” (NEI) to provide professional development for students, school staff, and families in the form of a Social-Emotional Learning (SEL) Summit on October 14, 2021, at a cost not to exceed \$2,625.00 (ESSER 2 Funds) **Resolution 09132021-005**

Approval of the SY 2021-2022 Afterschool Program at a cost not to exceed \$140,800.03 (ESSER 2 Funds.) **Resolution 09132021-006**

Staff	Quantity	Pay Rate	Total Social Security & Medicare	Total Salary Expenditures
Teachers	6	37	\$ 4,109.89	\$ 57,833.89
Administrator	1	70	\$ 1,295.91	\$ 18,235.91
Academic Interventionist	4	25	\$ 1,851.30	\$ 26,051.30
Secretary	1	30	\$ 555.39	\$ 7,815.39
Security	1	20.55	\$ 380.44	\$ 5,353.54
			\$ 8,192.93	\$ 115,290.03
Supplies	Quantity	Price		
Childcare License Fee	1	\$ 220.00		
CARI (child abuse record)	9	\$ 10.00		
After School Application Fee	1	\$ 1,500.00		
CO Irvington Township	1	\$		

		400.00		
Snack	173	\$ 100.00		
Supplies	1	\$ 10,000.00		
		Total		
		\$ 29,510.00		
per/year Expenditure-Supply Cost				
Total:				
Staff/Supplies 144,800.03				

Approval authorizing the School Business Administrator to shop for a standalone Vision Insurance for staff members that waive the State medical insurance because the current vision insurance is combined with the medical insurance
Resolution 09132021-007

- **Building and Grounds**
- **Personnel**
- **Governance Report**

Approval to submit to the State Charter School Authority the Burch Charter School of Excellence’s 5-year Charter School Renewal Application due October 15, 2021, for the period July 2022-June 2027 **Resolution 09132021-008**

- **Other**

Approval of Jennifer Stein to attend the Professional Development Workshop Series - Speakers Series with Rutgers University for SY 2021-2022 on October 11, 2021, December 7, 2021, January 20, 2022, February 24, 2022, and April 5, 2022, at no registration costs to the district as Mrs. Stein is on the Advisory Board Member with the Rutgers Center for Literacy Development. (Mileage reimbursement will be submitted) **Resolution 09132021-009**

Approval of the Burch Charter School of Excellence’s SY 2021-2022 Mentoring Program **Resolution 09132021-010**

6. **Public Comments**

Please make note audience is allow one minute and half (90 Sec) to make comment.

When addressing the board, please state your name and address from the podium and adhere to the time limits set forth.

5.1 PTA

5.2 Faculty

5.3 Members of the Public

5.4 Board Members

7. **Announcement of Future Board Meeting Date**

8. **Executive Closed Session**

Resolution to approve the Personnel Services Agenda **Resolution 09132021-011**

9. **General Session**

10. **Meeting Adjourn**

Note: The Board of Trustees meet on the **second Monday of each month at 6:00 pm**. The next meeting will be held on October, 2021. On Holidays, or when a conflict occurs, the meeting may be held at an alternate time and/or date that will be posted in the designated places. No special meeting will be held without at least a forty-eight-hour (48hr) meeting and agenda notice