

BURCH CHARTER SCHOOL OF EXCELLENCE

Regular Virtual Board Meeting
To Be Held Monday August 9, 2021
6:00 pm-7:30 pm
Virtual Meeting via Zoom
973.373.3223
www.burchcharterschool.org

1. Opening of Meeting

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to the Burch Charter School of Excellence Board of Trustees, the local newspaper and media, the County Superintendent’s Office and the Board Attorney.

1.1 Meeting Call to Order Called to Order by Board Chair at _____

1.2 Salute to the Flag

1.3 Roll call

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Term</u>
1. Heather Martindale, President			2025
2. Beverly Canady, Secretary			2025
3. Frank Glien, Treasurer			
4. Carolin Heath			2022
5. Paulita Martindale			2025
6. Sandra Brown			2022
7. Tyhisha Henry			2023
8. Zende Clark			2024
9. Dewanna Clark-Johnson			2024

1.4 Approval of Agenda (Discussion/Action)

1.5 Recording Secretary Minutes (**July 2021 Regular Meeting**)

2. Chief School Administrator’s Report

3. Monthly Budget Reports and Bills

3.1 Treasurer's Report Resolution 08092021-001

3.2 Bill List Resolution 08092021-002

3.3 Board Secretary & SBA Report Resolution 08092021-003

4. **Resolutions**

5. **Committee Reports**

- **Executive/Legal**

- **Curriculum**

Approval of a field trip to Bowlero located at 299 Paterson Avenue, Wallington, NJ 07057 on August 12, 2021 for 100 students and 12 instructional staff at an expected total cost of \$3,099 (Admission \$2,049 and transportation \$1,050) funded by Title I **Resolution 08092021-004**

- **Finance**

Approval of the contract with Ginkgo Bioworks, Inc., a Delaware Corporation, located at 27 Drydock Avenue, 8th Fl Boston, MA 02210 to provide COVID-19 testing beginning August 16, 2021 and ending April 25, 2022 at a total cost of \$21,400 funded by ESSER II **Resolution 08092021-005**

Resolution to approve the proposal by Squared Brain Web Design to re-design the Burch Charter School website at a cost of \$1,400 to be funded by ESSER II **Resolution 08092021-006**

Approval of the contract with Delta T to provide substitute staff for School Year 2021-2022 based on the attached sheet rates **Resolution 08092021-007**

Approval of the submission and acceptance of the ARP-IDEA (ESSER) grant in the amount of \$20,732 **Resolution 08092021-008**

Approval of the submission and acceptance of the ESSER III grant application in the amount of \$1,159,956 **Resolution 08092021-009**

- **Building and Grounds**

- **Personnel**

- **Governance Report**

- **Other**

Approval of the Burch Charter School of Excellence 's School Safety and Security Plan for SY 2021-2022 **Resolution 08092021-010**

Approval of the Kean University Pre-Service Teacher Partnership/Agreement for SY 2021-2022 **Resolution 08092021-011**

Approval of Child Study Team Services for SY 2021-2022 with the Educational Services Commission of New Jersey at an estimated cost of \$17,838 with a retainer fee of \$8,900 due upon acceptance of the proposal **Resolution 08092021-012**

Approval of Burch Board of Trustees, the School Administration, Attorney Cole and Attorney Fisher, Joel Julien and Frank Gilen to attend the NJ School Boards Virtual Conference to be held on October 26-28 at a cost \$900.00 for up to 25 attendees **Resolution 08092021-013**

Approval of Gretchen Katzenberger to attend a Professional Development Workshop: *Meaningful Independent Literacy Centers and Activities to Keep Students Learning While You Are Teaching Reading Groups*, at a cost of \$149.00 on August 30, 2021 (Title 2A Funds) **Resolution 08092021-014**

Approval of Timothy Simmons to attend the NJ Science Convention at a cost of \$180.00 on October 19, 2021. (Title 2A Funds) **Resolution 08092021-015**

Approval of the Burch Charter School of Excellence 's Student Handbook for SY 2021-2022 **Resolution 08092021-016**

Approval of the Burch Charter School of Excellence 's Employee Handbook for SY 2021-2022 **Resolution 08092021-017**

6. Public Comments

Please make note audience is allow one minute and half (90 Sec) to make comment.

When addressing the board, please state your name and address from the podium and adhere to the time limits set forth.

5.1 PTA

5.2 Faculty

5.3 Members of the Public

5.4 Board Members

7. **Announcement of Future Board Meeting Date**

8. **Executive Closed Session**

Resolution to approve the Personnel Services Agenda **Resolution 08092021-018**

9. **General Session**

10. **Meeting Adjourn**

Note: The Board of Trustees meet on the **second Monday of each month at 6:00 pm**. The next meeting will be held on September 13, 2021. On Holidays, or when a conflict occurs, the meeting may be held at an alternate time and/or date that will be posted in the designated places. No special meeting will be held without at least a forty-eight hour (48hr) meeting and agenda notice