

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
April 12, 2021
6:00PM

Regular Board Meeting Called to Order by Board President, Heather Martindale, at 6:08PM

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, Board President
2. Beverly Canady, Board Secretary
3. Frank Glien, Treasurer
4. Paulita Martindale
5. Zende Clark
6. Dewanna Clark-Johnson

Non-Board Members Present

1. Joel Julien, School Business Administrator
2. Chandra R. Cole, Board Attorney
3. Dr. Jeff White, Chief School Administrator
4. Jennifer Stein, Vice Principal

Motion to approve the Meeting Agenda made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed by consensus.

Motion to approve the March 8, 2021 Regular Board Meeting Minutes made by D. Clark-Johnson and 2nd by Z. Clark. Motion passed consensus.

Chief School Administrator's Report – Dr. White provided the Board and public with an update on all critical school events and information.

New Business

Approval of the Treasurer's Report, Resolution No. 04122021-001-Presented by F. Glien along with a written report that was provided to the Board. The ending balance was \$1,276,142.19. Mr. Glien noted that all of the accounts have been reconciled.

Approval of the Bill List, Resolution No. 04122021-002—Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000. J. Julien advised that the total bill list is \$166,091.41.

Approval of the Board Secretary Report, Resolution No. 04122021-003 - Presented by J. Julien along with a written report that was provided to the Board.

Motion to consolidate and approve **Resolution No. 04122021-001**, **Resolution No. 04122021-002**, and **Resolution No. 04122021-003** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

Resolutions

Committee Reports

1. Executive/Legal-

- a. Attorney Cole advised that the legal agenda is reserved for Executive Closed Session.

2. Curriculum-N/A

3. Building and Grounds-N/A

4. Finance-

- a. Approval of **Resolution No. 04122021-004**-Resolution to approve the submission of the 2021-2022 Budget in the amount of \$4,912,338.00: General Fund \$4,285,761 and Federal Fund \$626,576.00.

Motion to approve **Resolution No. 04122021-004** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- b. Approval of **Resolution No. 04122021-006**-Resolution to approve the Request for Proposal (RFP) for security services for SY 2021-2022.

Motion to approve **Resolution No. 04122021-006** made by P. Martindale and 2nd by Z. Clark. Motion passed.

- c. Approval of **Resolution No. 04122021-007**-Resolution to approve the purchase of a One-Year Subscription for Study Island – Science (Using Federal Funds) at a cost of \$1,750.00.

Motion to approve **Resolution No. 04122021-007** made by D. Clark-Johnson and 2nd by P. Martindale. Motion passed.

- d. Approval of **Resolution No. 04122021-008**-Resolution to approve the use of ESSER 2 Funds in the amount of \$869,450 allocated as follows: Mental Health \$45,000, Learning Acceleration \$49,719 and Coronavirus Response and Relief Supplemental Appropriations (CRRSA-ESSER 2) \$774,731.

Motion to approve **Resolution No. 04122021-008** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

5. Governance Report- N/A

6. Other-

- a. Approval of **Resolution No. 04122021-009**-Resolution to approve the Revised 2021-2022 School Calendar.

Motion to approve **Resolution No. 04122021-009** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- b. Approval of **Resolution No. 04122021-010**-Resolution to approve the following conferences:

- i. Timothy Simmons to attend the Professional Development Workshop: Guided Math: A Proven Framework for Mathematics Instruction on July 28, 2021 at a cost of \$349.00 (Using Title 2A Funds).
- ii. Jennifer Gaymes to attend Professional Development Workshops on April 14, 2021: Making Time of What Matters Most at a cost of \$279.00 (Using Title 2A Funds) and on April 16, 2021: Mental Health Issues in Your School at a cost of \$279.00 (Using Title 2A Funds).

Motion to approve **Resolution No. 04122021-010** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- c. Approval of **Resolution No. 04122021-011**-Resolution to approve the Burch Board of Trustees and the Chief School Administrator Anti-Racism Letter to the Burch School Community dated April 12, 2021.

Motion to approve **Resolution No. 04122021-011**, upon the approval by the Board Attorney, made by Z. Clark and 2nd by B. Canady. Motion passed.

Public Comments- N/A

Announcement of Future Board Meeting Date- Next Regular Board meeting to be held May 10, 2021 at 6:00 PM.

Motion to adjourn Public Session made by Z. Clark and 2nd by D. Clark-Johnson. Motion approved by consensus. Public Session adjourned at 7:33PM.

Motion to open Executive Closed Session made by Z. Clark and 2nd by D. Clark-Johnson. Motion approved by consensus. Closed Session opened at 7:41PM.

1. Burch Legal Agenda-Attorney Cole provided the Board with an update regarding pending legal matters.
2. Dr. White presented on **Resolution No. 04122021-05**.

Motion to adjourn Executive Closed Session made by P. Martindale and 2nd by D. Clark-Johnson. Motion approved by consensus. Executive Closed Session adjourned at 8:12PM.

Motion to re-open Public Session made by Z. Clark and 2nd by D. Clark-Johnson. Motion approved by consensus. Public Session re-opened at 8:15PM.

Approval of **Resolution No. 04122021-005**-Resolution to approve the Request for Proposal (RFP) for janitorial services for SY 2021-2022.

Motion to approve **Resolution No. 04122021-005** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

Motion to adjourn the meeting made by D. Clark-Johnson and 2nd by B. Canady. Motion passed by consensus. Meeting adjourned at 8:16PM.