



**Burch Charter School of Excellence**  
**EQUIPMENT RECEIPT ACKNOWLEDGMENT**

Student's Name: \_\_\_\_\_  
 Grade # \_\_\_\_\_

Date: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

I acknowledge that I have been furnished the following items and they are in good condition:

ITEM	QUANTITY	DATE RECEIVED	QUANTITY	DATE RETURNED
Computer equipment consisting of:				
Other items consisting of:				

I acknowledge that I have received the items identified above and that they are in good condition. I agree that it is my responsibility to safeguard the items listed above and to protect them against loss, theft, misuse or destruction. I understand that the items remain the property of Burch Charter School of Excellence and that I must return them in good condition. I agree that if I do not return the equipment in the same clean condition as received School may impose a charge of \$50.00. If equipment is not in functional and operational condition a charge of \$100.00 or cost of repair whichever is less will be imposed in accordance with applicable law. I understand that Burch Charter School will not make any charges for damage caused by normal wear and tear.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Guardian Signature