

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
September 13, 2021
6:00PM

Regular Board Meeting Called to Order by Board President, Heather Martindale, at 6:11PM

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, Board President
2. Frank Glien, Treasurer
3. Paulita Martindale
4. Tyhisha Henry
5. Zende Clark
6. Dewanna Johnson

Non-Board Members Present

1. Dr. Jeff White, Chief School Administrator
2. Joel Julien, School Business Administrator
3. Chandra R. Cole, Board Attorney
4. Timothy Simmons, Vice Principal
5. Jennifer Stein, Vice Principal

Chief School Administrator's Report – Dr. White provided the Board and public with an update on all critical school events and information. A written report was submitted.

New Business

Approval of the Treasurer's Report, Resolution No. 09132021-001-Presented by F. Glien along with a written report that was provided to the Board. The ending balance was \$782,584.25.

Approval of the Bill List, Resolution No. 09132021-002—Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000 and advised that the total bill list is \$334,968.12.

Approval of the Board Secretary Report, Resolution No. 09132021-003 – Presented by J. Julien along with a written report that was submitted to the Board.

Motion to consolidate **Resolution No. 09132021-001**, **Resolution No. 09132021-002**, and **Resolution No. 09132021-003** made by Z. Clark and 2nd by D. Johnson. Motion passed. Motion to approve, as a consolidated agenda, **Resolution No. 09132021-001** through **Resolution No. 09132021-003** made by Z. Clark and 2nd by D. Johnson. Motion passed.

Committee Reports

1. Executive/Legal-

- a. Attorney Cole advised that the legal agenda is reserved for Executive Closed Session.

2. Curriculum-

- a. Approval of **Resolution No. 09132021-004**-Resolution to approve the revised ELA and Science curricula for SY 2021-2022.

Motion to approve **Resolution No. 09132021-004** made by Z. Clark and 2nd by D. Johnson. Motion passed.

3. Building and Grounds-N/A

4. Finance-

- a. Approval of **Resolution 09132021-005**-Resolution to approve the Nurturing Environments Institute” (NEI) to provide professional development for students, school staff, and families in the form of Social Emotional Learning (SEL) Summit on October 14, 2021, at a cost not to exceed \$2,625.00 (ESSER 2 Funds).

Motion to approve **Resolution No. 09132021-005** made by Z. Clark and 2nd by D. Johnson. Motion passed.

- b. Approval of **Resolution 09132021-006**-Resolution to approve the SY 2021-2022 Afterschool Program at a cost not to exceed \$140,800.03 (ESSER 2 Funds).

Motion to amend and approve **Resolution No. 09132021-006**, to reflect a cost not to exceed \$146,000 (ESSER 2 Funds) made by Z. Clark and 2nd by D. Johnson. Motion passed.

- c. Approval of **Resolution No. 09132021-007**-Resolution to approve authorization for the School Business Administrator to shop for a standalone vision insurance for staff members that waive the State medical insurance because the current vision insurance is combined with the medical insurance.

Motion to approve **Resolution No. 09132021-007** made by Z. Clark and 2nd by D. Johnson. Motion passed.

5. Governance Report-

- a. Approval of **Resolution No. 09132021-008**-Resolution to approve the submission of the Burch Charter School of Excellence's 5-year Charter School Renewal Application due October 15, 2021, to the State Charter School Authority, for the period of July 2022-June 2027.

Motion to approve **Resolution No. 09132021-008** made by Z. Clark and 2nd by D. Johnson. Motion passed.

6. Other-

- a. Approval of **Resolution No. 09132021-009**-Resolution to approve the attendance of Jennifer Stein at the Professional Development Workshop Series-Speakers Series with Rutgers University for SY 2021-2022 on October 11, 2021, December 7, 2021, January 20, 2022, February 24, 2022, and April 5, 2022, at no registration costs to the district as Mrs. Stein is a member of the Advisory Board with the Rutgers Center for Literacy Development (mileage reimbursement will be submitted).

Motion to approve **Resolution No. 09132021-009** made by P. Martindale and 2nd by T. Henry. Motion passed.

- b. Approval of **Resolution No. 09132021-010**-Resolution to approve the Burch Charter School of Excellence's SY 2021-2022 Mentoring Program.

Motion to approve **Resolution No. 09132021-010** made by P. Martindale and 2nd by Z. Clark. Motion passed.

Public Comments- Ms. Mosley-100 Linden Avenue-Inquired as to the changes regarding the insurance plan/vision plan on tonight's agenda.

Announcement of Future Board Meeting Date- Next Regular Board meeting to be held October 12, 2021, at 6:00 PM.

Motion to adjourn Public Session made by P. Martindale and 2nd by D. Johnson. Motion approved by consensus. Public Session adjourned at 7:30PM.

Motion to open Executive Closed Session made by D. Johnson and 2nd by Z. Clark. Motion approved by consensus. Closed Session opened at 7:40PM.

1. Dr. White presented on **Resolution No. 09132021-011**-Personnel Services Agenda.
2. Burch Legal Agenda-Attorney Cole provided the Board with an update regarding pending legal matters and union negotiations.

Motion to adjourn Executive Closed Session made by Z. Clark and 2nd by D. Johnson. Motion approved by consensus. Executive Closed Session adjourned at 8:20PM.

Motion to re-open Public Session made by D. Johnson and 2nd by Z. Clark. Motion approved by consensus. Public Session re-opened at 8:25PM.

Approval of **Resolution No. 09132021-011**-Personnel Services Agenda, made by Z. Clark and 2nd by D. Johnson. Motion passed.

Motion to adjourn the meeting made by Z. Clark and 2nd by D. Johnson. Motion passed by consensus. Meeting adjourned at 8:49PM.