

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
September 14, 2020
6:00PM
Via Zoom Videoconferencing

Regular Board Meeting Called to Order by Vice President, R. Fraser at 6:10PM.

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Raquel R. Fraser, Vice President
2. Beverly Canady, Board Secretary
3. Paulita Martindale
4. Carolyn Heath
5. Tyhisha Henry
6. Sandra Brown
7. Zende Clark
8. Dewanna Clark-Johnson
9. Frank Glien

Non-Board Members Present

1. Dr. Jeff White, Chief School Administrator
2. Timothy Simmons, Vice Principal
3. Chandra R. Cole, Board Attorney
4. Joel Julien, School Business Administrator

Motion to approve the meeting agenda made by C. Heath and 2nd by D. Clark-Johnson. Motion passed.

Motion to approve the meeting minutes of the August 10, 2020 Regular Board Meeting and August 24, 2020 Special Board Meeting made by C. Heath and 2nd by Z. Clark. Motion passed.

Chief School Administrator's Report – Dr. White provided the Board and public with a comprehensive overview of his September report, noting critical updates on the status of school and events. Dr. White also presented on the updates made to the School's website.

New Business

Approval of the August 2020 Treasurer's Report, Resolution No. 09142020-001-Presented by F. Glien along with a written report that was provided to the Board. He advised that the ending balance is \$305,995.89. F. Glien noted that all of the accounts have been reconciled.

Approval of the September 2020 Bill List, Resolution No. 09142020-002—Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000. J. Julien advised that the total bill list is \$208,790.75.

Approval of the September 2020 Board Secretary Report, Resolution No. 09142020-003—Presented by J. Julien along with a written report that was provided to the Board. J. Julien advised that there is still a deficit.

Motion to consolidate and approve **Resolution No. 09142020-001, Resolution No. 09142020-002** and **Resolution No. 09142020-003** made by Z. Clark and 2nd by P. Martindale. Motion passed.

Resolutions

Committee Reports

1. Executive/Legal-

- a. Attorney Cole advised that all items on the legal agenda are reserved for Executive Closed Session.

2. Curriculum-

3. Finance-

- a. Approval of **Resolution No. 09142020-004**-Resolution to approve to reestablish the contract (professional development for instructional staff) with Seton Hall University from the SY 2020-2021 at a cost of approximately \$14,500 (Using Title II Funds).

Motion to approve **Resolution No. 09142020-004** made by C. Heath and 2nd by Z. Clark. Motion passed.

- b. Approval of **Resolution No. 09142020-005**-Resolution to approve the contract for Child Study Team Services for SY 2020-2021 provided by The Educational Services Commission of New Jersey.

Motion to approve **Resolution No. 09142020-005** made by Z. Clark and 2nd by C. Heath. Motion passed.

- c. Approval of **Resolution No. 09142020-006**-Resolution to approve the contract to purchase 12 WIFI hot spots through the Digital Divide Grant for students who are in need of internet access provided through the vender, Verizon, for SY 2020-2021.

- d. Approval of **Resolution No. 09142020-007**-Resolution to approve acceptance of the Digital Divide grant award in the amount of \$23,402.

Motion to consolidate and approve **Resolution No. 09142020-006** and **09142020-007** made by Z. Clark and 2nd by C. Heath. Motion passed.

4. **Building and Grounds-**

5. **Governance Report-**

6. **Other-**

- a. Approval of **Resolution No. 09142020-008**-Resolution to approve the attendance of Dr. Jeff White, Mr. Timothy Simmons and Ms. Jennifer Stein to attend the NJSBA Virtual Workshop/Conference.

Motion to amend and approve **Resolution No. 09142020-008**, to include the approval of the attendance of any others who would like to attend the conference at a cost not to exceed \$900, made by C. Heath and 2nd by Z. Clark. Motion passed.

- b. Approval of **Resolution No. 09142020-004**-Resolution to approve the submission of the 2019-2020 School Safety Data System to the NJ Department of Education.

Motion to approve **Resolution No. 09142020-004** made by Z. Clark and 2nd by C. Heath. Motion passed.

Public Comments-

1. **Diane Larrieux**-100 Linden Avenue-Advised that the first PTA meeting for the 2020-2021 school year will be held next Monday and informed that they are also looking for an executive team. She noted upcoming events for September and October.
2. **Adeyemi Adedeji**-181 Lincoln Place- Questioned whether the current school schedule for virtual learning should be amended to fewer hours per day.
3. **Mavis Jerry**-380 21st Street- Questioned whether the current school schedule for virtual learning should be amended to fewer hours per day.
4. **Liliane Austin**-Parent-Questioned whether the current school schedule for virtual learning should be amended to fewer hours per day.

Announcement of Future Board Meeting Date- Next Regular Board meeting to be held October 19, 2020 at 6:00PM.

Motion to adjourn Public Session made by Z. Clark and 2nd by D. Clark-Johnson. Motion approved by consensus. Public Session adjourned at 7:36PM.

Motion to open Executive Closed Session made by Z. Clark and 2nd by C. Heath. Motion approved by consensus. Executive Closed Session opened at 7:52PM.

1. Attorney Cole provided the Board with updates regarding confidential legal matters.

2. Dr. White provided the Board with an overview of the Personnel Services Agenda-**Resolution 09142020-009**.

Motion to exit Executive Closed Session made by D. Clark-Johnson and 2nd by S. Brown. Approval by consensus. Public session re-opened at 8:32PM.

Motion to open the Public Session made by D. Clark-Johnson and Z. Clark. Motion passed by consensus. Public session re-opened at 8:47PM.

Motion to approve the Personnel Services Agenda **Resolution No. 09142020-009** made by Z. Clark and 2nd by C. Heath. Motion passed.

Motion to adjourn the meeting made by Z. Clark and 2nd by P. Martindale. Motion passed by consensus. Meeting adjourned at 8:51PM.