

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
October 12, 2021
6:00PM

Regular Board Meeting Called to Order by Board President, Heather Martindale, at 6:06PM

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, Board President
2. Beverly Canady, Secretary
3. Frank Glien, Treasurer
4. Carolin Heath
5. Paulita Martindale
6. Zende Clark
7. Dewanna Johnson

Non-Board Members Present

1. Dr. Jeff White, Chief School Administrator
2. Joel Julien, School Business Administrator
3. Chandra R. Cole, Board Attorney
4. Timothy Simmons, Vice Principal

Motion to approve the meeting October 2021 regular board meeting agenda made by B. Canady and 2nd by Z. Clark. Motion. Motion passed by consensus.

Meeting minutes of September 2021 approved by consensus.

Chief School Administrator's Report – Dr. White provided the Board and public with an update on all critical school events and information. A written report was submitted.

Mr. Simmons reported on the 2020-2021 Summer School Program.

New Business

Approval of the Treasurer's Report, Resolution No. 10122021-001-Presented by F. Glien along with a written report that was provided to the Board. The ending balance was \$982,072.85.

Approval of the Bill List, Resolution No. 10122021-002—Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000 and advised that the total bill list is \$303,965.61.

Approval of the Board Secretary Report, Resolution No. 10122021-003 – Presented by J. Julien along with a written report that was submitted to the Board.

Motion to consolidate and approve **Resolution No. 10122021-001, Resolution No. 10122021-002, and Resolution No. 10122021-003** made by C. Heath and 2nd by D. Johnson. Motion passed.

Committee Reports

1. Executive/Legal-

- a. Attorney Cole advised that the Board’s Self-Evaluation has been completed and will be on next month’s agenda for approval. Remaining items on legal agenda reserved for closed session.

2. Curriculum-

- a. Approval of **Resolution No. 10122021-004**-Resolution to approve SY 2021-2022 Virtual Learning Plan.

Motion to approve **Resolution No. 10122021-004** made by D. Johnson and 2nd by B. Canady. Motion passed.

- b. Approval of **Resolution No. 10122021-005**-Resolution to approve Kindergarten Field Trip to Alstede Farms, Chester NJ on October 29, 2021 (60 scholars, 4 staff and 6 parent chaperones). Total cost \$2100 allocated as follows: Transportation \$1050 and admission fees \$1050.

Motion to approve **Resolution No. 10122021-005** made by P. Martindale and 2nd by C. Heath. Motion passed.

3. Building and Grounds-N/A

4. Finance-

- a. Approval of **Resolution 10122021-006**-Resolution to approve submission of Final ESSER 3 Grant Funds application in the amount of \$581,201.00.

Motion to approve **Resolution No. 10122021-006** made by C. Heath and 2nd by D. Johnson. Motion passed.

- b. Approval of **Resolution 10122021-007**-Resolution to approve the submission of Securing Our Children’s Future Security Grant Application (Alyssa’s Law Compliance) in the amount not to exceed \$20,000.00.

Motion to approve **Resolution No. 10122021-007** made by C. Heath and 2nd by D. Johnson. Motion passed.

5. **Governance Report**-N/A

6. **Other**-

- a. Approval of **Resolution No. 10122021-008**-Resolution to approve Jessica Prawetz to attend Professional Development Workshop-New Jersey School Counselor Association Fall 2021 Conference on October 8, 2021, at a cost of \$109.00 (Using Title 2A Funds).

Motion to approve **Resolution No. 10122021-008** made by C. Heath and 2nd by D. Johnson. Motion passed.

Public Comments- N/A

Announcement of Future Board Meeting Date- Next Regular Board meeting to be held November 8, 2021, at 6:00 PM.

Motion to adjourn Public Session made by C. Heath and 2nd by D. Johnson. Motion approved by consensus. Public Session adjourned at 7:02PM.

Motion to open Executive Closed Session made by D. Johnson and 2nd by P. Martindale. Motion approved by consensus. Closed Session opened at 7:09PM.

1. Dr. White presented on **Resolution No. 10122021-009**-Personnel Services Agenda.
2. Burch Legal Agenda-Attorney Cole provided the Board with an update regarding pending legal matters and union negotiations.

Motion to adjourn Executive Closed Session made by Z. Clark and 2nd by D. Johnson. Motion approved by consensus. Executive Closed Session adjourned at 7:38PM.

Motion to re-open Public Session made by P. Martindale and 2nd by Z. Clark. Motion approved by consensus. Public Session re-opened at 7:40PM.

Approval of **Resolution No. 010122021-009**-Personnel Services Agenda, made by P. Martindale and 2nd by C. Heath. Motion passed.

Motion to adjourn the meeting made by Z. Clark and 2nd by P. Martindale. Motion passed by consensus. Meeting adjourned at 7:45PM.