

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Reorganization Board Meeting Minutes
May 9, 2022
6:00PM
Via Zoom Videoconferencing

Annual Reorganization Meeting Called to Order by Board President, H. Martindale at 8:40PM.

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, Board President
2. Zende Clark, Vice President
3. Beverly Canady, Secretary
4. Carolin Heath
5. Paulita Martindale
6. Tyhisha Henry
7. Dewanna Clark-Johnson

Non-Board Members Present

1. Joel Julien, School Business Administrator
2. Dr. Jeff White, Chief School Administrator
3. Nicole R. Fisher, Board Attorney

Attorney Nicole Fisher is presiding over the meeting

A. Nomination and Election for Board Officers

1. Attorney Fisher opened the floor for nominations for President. Nomination of Heather Martindale for President made by Z. Clark and 2nd by C. Heath. 6-YES, 0-NO, 1-Abstention. The Board President is Heather Martindale. **Resolution 05092022-001R**
2. President Martindale presides over the meeting and opens the floor for nominations for the office of Vice President. Nomination of Zende Clark as Vice President made by D. Clark-Johnson and 2nd by C. Heath. 6-YES, 0-NO, 1-Abstention. The Board Vice President is Z. Clark. **Resolution 05092022-002R**

3. Nomination of the Beverly Canady for Board Secretary made by Z. Clark and 2nd by C. Heath. 6-YES, 0-NO, 1-Abstention. The Board Secretary is Beverly Canady. **Resolution 05092022-003R**

Motion to consolidate and approve **Resolution No. 05092022-001R** through **05092022-003R** by D. Clark-Johnson and 2nd by B. Canady. Motion passed.

B. Appoint Committee Representatives/Liaisons

1. **Finance Resolution-05092022-004R**-President Martindale named Z. Clark as Chairperson and named P. Martindale and Dr. White as Committee Members.
2. **Personnel/Human Resources/Grievance Resolution 05092022-005R**-President Martindale will serve as Chairperson and named C. Heath, T. Henry and Dr. White as Committee Members.
3. **Building and Grounds Resolution 05092022-006R**-President Martindale to serve as Chairperson and named T. Simmons and Z. Clark as Committee Members.
4. **New Jersey Charter School Association Representative-Resolution 05092022-007R**-President Martindale appointed T. Henry as Representative.
5. **New Jersey School Board Association Representative-Resolution 05092022-008R**-President Martindale appointed P. Martindale as the Representative.
6. **Essex County School Board Association Representative-Resolution 05092022-009R**-President Martindale appointed C. Heath as the Representative.

Motion to consolidate and approve **Resolution No. 05092022-004R** through **05092022-009R** made by B. Canady and 2nd by D. Clark-Johnson. Motion passed.

C. Board Business Reorganization

1. Readoption of Board Policies, Rules, Regulations and Directives for 2022-2023-**Resolution 05092022-010R**

Motion to approve **Resolution No. 05092022-010R** made by Z. Clark and 2nd by B. Canady. Motion passed.

2. Appoint Joel Julien as the Designated Public Agency Compliance Officer (PACO) for 2022-2023 School Year-**Resolution 05092022-011R**.

Motion to approve **Resolution No. 05092022-011R** made by Z. Clark and 2nd by D. Clark-Johnson. Motion failed.

3. Appoint Joel Julien as Qualified Purchasing Agent (QPA) for 2022-2023 School Year- **Resolution 05092022-012R**.
4. Appoint Joel Julien as School Business Administrator/Board Secretary for 2022-2023 School Year at a cost of \$12,340.00 a month-**Resolution 05092022-013R**
5. Approval of Bank Depositories for 2022-2023 School Year-**Resolution 05092022-014R**: Investors Bank Accounts#: 149901761, 149903460, 149903479, 149903452, 149903840, 149903444, 149903891: Industrial Bank #1457098.

Motion to approve **Resolution No. 05092022-014R**-made by B. Canady and 2nd by C. Heath. Motion passed.

6. Approve Designated Bank Signatories for 2021-2022 School Year (Frank Glien and Joel Julien) **Resolution 05092022-015R**
7. Approval of Statutory Burch Charter School's Affirmative Action Officer for 2022-2023 School Year: Jennifer Stein- **Resolution 05092022-016R**

Motion to approve **Resolution No. 05092022-016R** by D. Clark-Johnson and 2nd by Z. Clark. Motion passed.

8. Appoint Frank Glien as Burch Board Treasurer of School Monies for 2022-2023 School Year at a cost of \$600 a month- **Resolution 05092022-017R**
9. Approve Liability and Workers Compensation Agent-Lamb Financial Group for 2022-2023 School Year- **Resolution 05092022-018R**

Motion to approve **Resolution No. 05092022-018R** by C. Heath and 2nd by B. Canady. Motion passed.

10. Appoint Olubenga Olabintan, CPA as Burch School Accountant to Perform Financial Audit for 2020-2021 School Year at a cost of \$24,000- **Resolution 05092022-019R**
11. Appoint The Law Firm of Nicole R. Fisher, LLC as Burch Board Attorney for 2022-2023 School Year- **Resolution 05092022-020R**

12. Approval of monthly board meetings calendar for school year 2022-2023- **Resolution 05092022-021R**

Motion to approve **Resolution No. 05092022-021R** by C. Heath and 2nd by B. Canady. Motion passed.

- 13.** Approval of Burch Affirmative Action Team for the 2022-2023 School Year: Timothy Simmons, Jessica Prawetz, Jean Eric-Jacques, and Tyhisha K. Henry- **Resolution 05092022-022R**

Motion to approve **Resolution No. 05092022-022R** by C. Heath and 2nd by Z. Clark.
Motion passed.

- 14.** Approval of Burch Affirmative Action Officer for the 2022-2023 School Year for Students: Jessica Prawetz- **Resolution 05092022-023R**

Motion to approve **Resolution No. 05092022-023R** by B. Canady and 2nd by C. Heath.
Motion passed.

- 15.** Approval of the Star Ledger and Worrall Community Newspapers as media advertising for School Year 2022-2023- **Resolution 05092022-024R**

Motion to approve **Resolution No. 05092022-024R** by C. Heath and 2nd by B. Canady.
Motion passed.

Motion to Consolidate and approve **Resolution No. 05092022-012R, Resolution No. 05092022-013R, Resolution No. 05092022-015R, Resolution No. 05092022-017R, Resolution No. 05092022-019R, and Resolution No. 05092022-020R.** Motion failed.

Motion made by B. Canady and 2nd by P. Martindale to adjourn the Annual Reorganization meeting at 9:32PM. Approved by consensus.