

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Special Board Meeting Minutes
May 26, 2022
6:00PM
Via Zoom Videoconferencing

Annual Reorganization Meeting Called to Order by Board President, H. Martindale at 6:53 PM.

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, Board President
2. Zende Clark, Vice President
3. Beverly Canady, Secretary
4. Carolin Heath
5. Paulita Martindale
6. Tyhisha Henry

Non-Board Members Present

1. Dr. Jeff White, Chief School Administrator
2. Joel Julien, School Business Administrator
3. Nicole R. Fisher, Board Attorney

Motion to approve the meeting agenda made by Z. Clark and 2nd by B. Canady. Motion approved by consensus.

Resolutions

Committee Reports

1. **Executive/Legal**- N/A
2. **Curriculum**- N/A
3. **Building and Grounds**-N/A
4. **Finance**-

- a. Approval of **Resolution No. 05262022-001S**-Resolution to approve a contribution of \$5,666 to the PTA Color Run (ESSER II Funds).

Motion to approve **Resolution No. 05262022-001S** made by Z. Clark and 2nd by P. Martindale. Motion passed.

- b. Approval of **Resolution No. 05262022-002S**-Resolution to approve the subscription to NJPSA for three administrators at an annual cost of \$3,500 (Title 2A Funds).

Motion to approve **Resolution No. 05262022-002S** made by Z. Clark and 2nd by C. Heath. Motion passed.

- c. Approval of **Resolution No. 05262022-003S**-Resolution to approve School Nurse Jennifer Gaymes attending the NJ State Association of School Nurses Conference at an estimated cost of \$1,150 for registration, transportation, and lodging (Title 2A Funds).

Motion to approve **Resolution No. 05262022-003S** made by C. Heath and 2nd by B. Canady. Motion passed.

5. **Governance Report**- N/A

6. **Other**-

- a. Approval of **Resolution No. 05262022-004S**-Resolution to approve the 2022-2023 Organizational Chart.

Motion to approve **Resolution No. 05262022-004S** made by B. Canady and 2nd by Z. Clark. Motion passed.

- b. Appoint Joel Julien as the Designated Public Agency Compliance Officer (PACO) for 2022-2023 School Year-**Resolution 05262022-005S**.

- c. Appoint Joel Julien as Qualified Purchasing Agent (QPA) for 2022-2023 School Year-**Resolution 05262022-006S**.

- d. Appoint Joel Julien as School Business Administrator/Board Secretary for 2022-2023 School Year at a cost of \$12,340.00 a month-**Resolution 05262022-007S**

- e. Appoint Frank Glien as Burch Board Treasurer of School Monies for 2022-2023 School Year at a cost of \$600 a month- **Resolution 05262022-008S**

- f. Appoint The Law Firm of Nicole R. Fisher, LLC as Burch Board Attorney for 2022-2023 School Year at an hourly rate of \$_- **Resolution 05262022-009S**
- g. Appoint Rashidah N. Hasan, Attorney at Law as Burch's Lead Union Negotiator for 2022-2023 School Year at an hourly rate of \$__ - **Resolution 05262022-010S**

Motion to consolidate and table **Resolution 05262022-005S** through **Resolution 05262022-010S** made by Z. Clark and 2nd by P. Martindale. Motion passed.

Public Comments- N/A

Announcement of Future Board Meeting Date-Next Regular Board meeting to be held June 13, 2022, at 6:00 PM.

Motion to adjourn Public Session made by Z. Clark and 2nd by B. Canady. Motion approved by consensus. Public Session adjourned at 7:56PM.

Motion to open Executive Closed Session made by P. Martindale and 2nd by C. Heath. Motion approved by consensus. Closed Session opened at 7:58PM.

1. Dr. White presented on **Resolution No. 05262022-011S**-Personnel Services Agenda.

Motion to adjourn Executive Closed Session made by Z. Clark and 2nd by C. Heath. Motion approved by consensus. Executive Closed Session adjourned at 8:01PM.

Motion to re-open Public Session made by Z. Clark and 2nd by C. Heath. Motion approved by consensus. Public Session re-opened at 8:02PM.

Approval of **Resolution No. 05262022-011S**-Personnel Services Agenda, made by C. Heath and 2nd by P. Martindale. Motion passed.

Motion to adjourn the meeting made by Z. Clark and 2nd by C. Heath. Motion passed by consensus. Meeting adjourned at 8:04PM.