

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
June 13, 2022
6:00PM

Regular Board Meeting Called to Order by Board President, Heather Martindale, at 6:10PM

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, Board President
2. Zende Clark, Vice President
3. Beverly Canady, Secretary
4. Carolin Heath
5. Paulita Martindale
6. Tyhisha Henry
7. Dewanna Clark-Johnson

Non-Board Members Present

1. Dr. Jeff White, Chief School Administrator
2. Joel Julien, School Business Administrator
3. Nicole R. Fisher, Board Attorney
4. Timothy Simmons-Vice Principal

Motion to approve the meeting agenda made by Z. Clark and 2nd by D. Clark-Johnson. Motion approved by consensus.

Motion to approve the meeting minutes of the May Regular Board Meeting, Reorganization Meeting and Special Board Meeting made by P. Martindale and 2nd by B. Canady. Motion approved by consensus.

Chief School Administrator's Report – Dr. White provided the Board and public with an update on all critical school events and information. A written report was submitted.

New Business

Approval of the Treasurer's Report, **Resolution No. 06132022-001** – Presented by J. Julien along with a written report that was provided to the Board. The ending balance was \$1,748,587.00.

Approval of the Bill List, **Resolution No. 06132022-002** – Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000 and advised that the total bill list is \$274,690.66.

Approval of the Board Secretary's Report, **Resolution No. 06132022-003** – Presented by J. Julien along with a written report that was submitted to the Board.

Motion to consolidate and approve **Resolution No. 06132022-001**, **Resolution No. 06132022-002**, and **Resolution No. 06132022-003** made by D. Clark-Johnson and 2nd by B. Canady. Motion passed.

Committee Reports

1. **Executive/Legal**- Reserved for closed session.

2. **Curriculum**- N/A

3. **Building and Grounds**-N/A

4. **Finance**-

a. Approval of **Resolution No. 06132022-004**-Resolution to increase the daily substitute teacher rate to \$210.00 for SY 2022-2023.

Motion to approve **Resolution No. 06132022-004** made by Z. Clark and 2nd by C. Heath. Motion passed.

b. Approval of **Resolution No. 06132022-005**-Resolution to approve one additional Building Based Substitute for SY 2022-2023.

Motion to approve **Resolution No. 06132022-005** made by Z. Clark and 2nd by C. Heath. Motion passed.

c. Approval of **Resolution No. 06132022-006**-Resolution to approve SY 2022-2023 Child Study Team services with Essex Regional Educational Services Commission (ERESC)

Motion to approve **Resolution No. 06132022-006** made by Z. Clark and 2nd by C. Heath. Motion passed.

- d. Approval of **Resolution No. 06132022-007**-Resolution to approve Joel Julien as the Designated Public Agency Compliance Officer (PACO) for the 2022-2023 School Year.

Motion to approve **Resolution No. 06132022-007** made by C. Heath and 2nd by P. Martindale. Motion passed.

- e. Approval of **Resolution No. 06132022-008**-Resolution to approve the appointment of Joel Julien as Qualified Purchasing Agent (QPA) for 2022-2023 School Year.

Motion to approve **Resolution No. 06132022-008** made by C. Heath and 2nd by P. Martindale. Motion passed.

- f. Approval of **Resolution No. 06132022-009**-Resolution to approve Joel Julien as School Business Administrator/Board Secretary for 2022-2023 School Year at a cost of \$11,963.67 a month.

Motion to approve **Resolution No. 06132022-009** made by Z. Clark and 2nd by B. Canady. Motion passed.

- g. Approval of **Resolution No. 06132022-010**-Resolution to approve Frank Glien as Burch Board Treasurer of School Monies for 2022-2023 School Year at a cost of \$500 a month.

Motion to approve **Resolution No. 06132022-010** made by P. Martindale and 2nd by C. Heath. Motion passed.

- h. Approval of **Resolution No. 06132022-011**-Resolution to approve the Law Offices of Nicole R. Fisher, LLC as Burch Board Attorney for 2022-2023 School Year at an hourly litigation rate of \$245, non-litigation rate of \$225, personnel services rate of \$210, and labor relations rate of \$175.

Motion to approve **Resolution No. 06132022-011** made by P. Martindale and 2nd by C. Heath. Motion passed.

- i. Approval of **Resolution No. 06132022-012**-Resolution to approve Rashidah N. Hasan, Attorney at Law, as Burch's Lead Union Negotiator for 2022-2023 School Year at an hourly rate of \$250.

Motion to approve **Resolution No. 06132022-012** made by P. Martindale and 2nd by C. Heath. Motion passed.

5. **Governance Report**-N/A

6. **Other**-N/A

Public Comments-

1. Diane Larreix-100 Linden Avenue, Irvington, NJ-Updated the Board and the public on the Color Run.
2. Faheemah Jones-100 Linden Avenue, Irvington, NJ-Updated the Board and the public on the Color Run.
3. Shakira Gattison-1019 Sanford Avenue, Irvington, NJ-Provided comments on the Color Run
4. Beverly Canady-100 Linden Avenue, Irvington, NJ-Provided comments on the Color Run, The Bridge participants, and Irvington High School students.

Announcement of Future Board Meeting Date-Next Regular Board meeting to be held July 11, 2022, at 6:00 PM.

Motion to adjourn Public Session made by Z. Clark and 2nd by P. Martindale. Motion approved by consensus. Public Session adjourned at 7:21PM.

Motion to open Executive Closed Session made by Z. Clark and 2nd by T. Henry. Motion approved by consensus. Closed Session opened at 7:24PM.

1. Dr. White presented on **Resolution No. 06132022-013**-Personnel Services Agenda.
2. Burch Legal Agenda-Attorney Fisher provided the Board with an update regarding union negotiations.

Motion to adjourn Executive Closed Session made by D. Johnson and 2nd by Z. Clark. Motion approved by consensus. Executive Closed Session adjourned at 7:50PM.

Motion to re-open Public Session made by D. Clark Johnson and 2nd by Z. Clark. Motion approved by consensus. Public Session re-opened at 7:52PM.

Approval of **Resolution No. 06132022-013**-Personnel Services Agenda, made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

Motion to adjourn the meeting made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed by consensus. Meeting adjourned at 8:00PM.