

**Burch Charter School of Excellence**  
100 Linden Avenue  
Irvington, New Jersey 07111  
Special Board Meeting Minutes  
May 26, 2020  
6:00PM  
Via Zoom Videoconferencing

Regular Board Meeting Called to Order by President, H. Martindale at 6:06PM

Salute to the Flag-Waived

Roll Call Taken:

**Board Members Present**

1. Heather Martindale, Board President
2. Raquel R. Fraser, Vice President
3. Beverly Canady, Secretary
4. Paulita Martindale
5. Tyhisha Henry
6. Sandra Brown

**Non-Board Members Present**

1. Joel Julien, School Business Administrator
2. Dr. Jeff White, Chief School Administrator
3. Timothy Simmons, Vice Principal
4. Chandra R. Cole, Board Attorney

Motion to approve the agenda made by R. Fraser and 2<sup>nd</sup> by P. Martindale. Motion approved by consensus.

**Chief School Administrator's Report-N/A**

**New Business-N/A**

**Resolutions-N/A**

**Committee Reports-N/A**

1. **Executive/Legal-N/A**
2. **Curriculum-N/A**
3. **Building and Grounds-N/A**
4. **Finance**

- a. Approval of **Resolution No. 05262020-001**-Approval of the May 2020 Bill List.

Motion to approve **Resolution No. 05262020-001** made by B. Canady and 2<sup>nd</sup> by R. Fraser.  
Motion passed.

- b. Approval of **Resolution No. 05262020-002**-Resolution to approve the contract with Frontline Education to provide services for Applicant Tracking, hiring and onboarding for the school year 2020-2021 at a cost of \$8,300 of which \$3,900 is for implementation and \$4,400 is for the annual recurring subscription.

Motion to approve **Resolution No. 05262020-002** made by R. Fraser and 2<sup>nd</sup> by B. Canady.  
Motion passed.

5. **Governance Report**- N/A

6. **Other**- N/A

**Public Comments-**

1. Perri Whitaker-100 Linden Avenue-Expressed thoughts on receiving advanced notice of her Rice Notice and communication regarding the status of the School.
2. Kathleen Wilson-100 Linden Avenue-Expressed concerns regarding the impact of the non-renewals.
3. Danica Thomas-Knowlden-100 Linden Avenue-Expressed concerns over the lack of communication and the impact of the non-renewals.
4. Parent (Dorlein)-Expressed concern regarding the lack of advance notice of the changes in the school.

**Announcement of Future Board Meeting Date-** Next Regular Board meeting to be held June 8, 2020 at 6:00PM.

Motion by P. Martindale and 2<sup>nd</sup> by B. Canady to adjourn Public Session. Motion approved by consensus.  
Public Session adjourned at 6:34PM.

Motion to open Executive Closed Session made by P. Martindale and 2<sup>nd</sup> by B. Canady. Motion approved by consensus. Closed Session opened at 6:43PM.

1. Personnel Services Agenda-**Resolution No. 05262020-003:**

- a. Dr. White addressed recommendations regarding the Personnel Services Agenda.

Motion to end Closed Session made by P. Martindale and 2<sup>nd</sup> by B. Canady. Closed session adjourned by consensus at 7:25PM.

Motion to re-open Public Session made by S. Brown and 2<sup>nd</sup> by P. Martindale. Motion approved by consensus. Public Session re-opened at 7:30PM.

Motion to approve the Personnel Services Agenda - **Resolution No. 05262020-003** – with amendment to reflect the dates for section IV. Leave of Absence, made by P. Martindale and 2<sup>nd</sup> by S. Brown. Motion passed.

Motion to adjourn the meeting made by S. Brown and 2<sup>nd</sup> by P. Martindale. Motion passed by consensus. Meeting adjourned at 7:33PM.