

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
February 8, 2021
6:00PM

Regular Board Meeting Called to Order by President, H. Martindale at 6:10PM

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, Board President
2. Beverly Canady, Board Secretary
3. Frank Glien, Treasurer
4. Paulita Martindale
5. Tyhisha K. Henry
6. Zende Clark
7. Dewanna Clark-Johnson

Non-Board Members Present

1. Joel Julien, School Business Administrator
2. Dr. Jeff White, Chief School Administrator
3. Jennifer Stein, Vice Principal

Motion to approve the meeting agenda made by P. Martindale and 2nd by Z. Clark. Motion approved by consensus.

Motion to approve the meeting minutes of the January 21, 2021 Special Board Meeting made by D. Clark-Johnson and 2nd by Z. Clark. Motion approved by consensus.

Chief School Administrator's Report – Dr. White provided the Board and public with an update on all critical school events and information.

New Business

Approval of the Treasurer's Report, Resolution No. 02082021-001-Presented by F. Glien along with a written report that was provided to the Board. The ending balance was \$529,459.63. Mr. Glien noted that all of the accounts have been reconciled.

Approval of the Bill List, Resolution No. 02082021-002—Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000. J. Julien advised that the total bill list is \$204,114.20.

Approval of the Board Secretary Report, Resolution No. 02082021-003—Presented by J. Julien along with a written report that was provided to the Board.

Motion to consolidate and approve **Resolution No. 02082021-001**, **Resolution No. 02082021-002**, and **Resolution No. 02082021-003** made by P. Martindale and 2nd by T. Henry. Motion passed.

Resolutions

Committee Reports

1. Executive/Legal-

- a. Attorney Cole advised that the legal agenda is reserved for Executive Closed Session.

2. Curriculum-N/A

3. Building and Grounds-N/A

4. Finance-

- a. Approval of **Resolution No. 02082021-004**-Resolution to approve the submission of the 2020-2021 modified budget that includes the fund balance at June 30, 2020 of \$597,557 and the new October 15 count revenue of \$4,617,864.00.

Motion to approve **Resolution No. 02082021-004** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- b. Approval of **Resolution No. 02082021-005**-Resolution to accept the Investor’s Bank grant of \$2,500 to be used for the Saturday STREAM program.

Motion to approve **Resolution No. 02082021-005** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

5. Governance Report- N/A

6. Other-

- a. Approval of **Resolution No. 02082021-006**-Resolution to approve the submission of the SEMI waiver for the school year 2020-2021.

Motion to approve **Resolution No. 02082021-006** made by P. Martindale and 2nd by Z. Clark. Motion passed.

- b. Approval of **Resolution No. 02082021-007**-Resolution to approve the Department of Agriculture procurement policies as described in Forms 326 and 327.

Motion to approve **Resolution No. 02082021-007** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- c. Approval of **Resolution No. 02082021-008**-Resolution to approve Dr. Jeff White, Mr. Timothy Simmons, and Mrs. Jennifer Stein attend: The New Jersey Association for Gifted Children's virtual conference, Cultivating Gifted Minds, on Friday, March 19, 2021 at a cost of \$114.00 per person.

Motion to approve **Resolution No. 02082021-008** made by Z. Clark, with an amendment to reflect that the funds will be taken from Title II-A, and 2nd by D. Clark-Johnson. Motion passed.

- d. Approval of **Resolution No. 02082021-009**-Resolution to approve the SY 2020-2021 Contract with Revolving Enrichment, LLC d/b/a Enriched Schools for Substitute Services at a rate for Academic Interventionist of \$25.00 per hour and Teacher \$35.00.

Motion to approve **Resolution No. 02082021-009** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

Public Comments-N/A

Announcement of Future Board Meeting Date- Next Regular Board meeting to be held March 8, 2021 at 6:00 PM.

Motion to adjourn Public Session made by D. Clark Johnson and 2nd by Z. Clark. Motion approved by consensus. Public Session adjourned at 7:13PM.

Motion to open Executive Closed Session made by Z. Clark and 2nd by D. Clark-Johnson. Motion approved by consensus. Closed Session opened at 7:23PM.

1. Burch Legal Agenda-Attorney Cole provided the Board with an update regarding pending legal matters.
2. Dr. White presented on the Personnel Services Agenda-**Resolution No. 02082021-010**.

Motion to adjourn Executive Closed Session made by Z. Clark and 2nd by D. Clark-Johnson. Motion approved by consensus. Executive Closed Session adjourned at 8:28PM.

Motion to re-open Public Session made by Z. Clark and 2nd by D. Clark-Johnson. Motion approved by consensus. Public Session re-opened at 8:30PM.

Motion to approve the Personnel Services Agenda-**Resolution No. 02082021-010** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

Motion to adjourn the meeting made by D. Clark-Johnson and 2nd by T. Henry. Motion passed by consensus. Meeting adjourned at 8:32PM.