

**Burch Charter School of Excellence**  
100 Linden Avenue  
Irvington, New Jersey 07111  
Special Board Meeting Minutes  
August 24, 2020  
6:00PM  
Via Zoom Videoconferencing

Regular Board Meeting Called to Order by Board President, H. Martindale at 6:10PM

Salute to the Flag-Waived

Roll Call Taken:

**Board Members Present**

1. Heather Martindale, Board President
2. Raquel R. Fraser, Vice President
3. Beverly Canady, Board Secretary
4. Paulita Martindale
5. Carolyn Heath
6. Zende Clark
7. Dewanna Johnson

**Non-Board Members Present**

1. Dr. Jeff White, Chief School Administrator
2. Timothy Simmons, Vice Principal
3. Chandra R. Cole, Board Attorney
4. Joel Julien, School Business Administrator

Motion to approve the meeting agenda made by B. Canady and 2<sup>nd</sup> by R. Fraser. Motion approved by consensus.

**Chief School Administrator's Report** – N/A

**New Business** – N/A

**Resolutions**

**Committee Reports**

1. **Governance-**
  - a. Motion to conduct the election of Dewanna Clarke Johnson by a roll call vote made by R. Fraser and 2<sup>nd</sup> by P. Martindale. Motion passed.
  - b. Approval of **Resolution No. 08242020-001**-Resolution to approve new Board Member Dewanna Clarke Johnson.

Motion to approve **Resolution No. 08242020-001** made by Z. Clarke and 2<sup>nd</sup> by P. Martindale. Motion passed.

Attorney Cole conducted the swearing-in of Board Member D. Clarke Johnson.

- c. Approval of **Resolution No. 08242020-002**-Resolution to approve the 2020-2021 Board policy amendments.

Motion to approve **Resolution No. 08242020-002** made by P. Martindale and 2<sup>nd</sup> by C. Heath. Motion passed.

- d. Approval of **Resolution No. 08242020-003**-Resolution to approve amendments to the Burch Charter School of Excellence Board of Trustees Bylaws.

Motion to approve **Resolution No. 08242020-003** made by C. Heath and 2<sup>nd</sup> by P. Martindale. Motion passed.

2. **Curriculum** – N/A

3. **Building and Grounds** – N/A

4. **Finance**-

- a. Approval of **Resolution No. 08242020-004**-Resolution to approve Dr. Rudolph Willis as the School Physician from September 1, 2020 to June 30, 2021 at a cost of \$3,000.

Motion to approve **Resolution No. 08242020-004** made by R. Fraser and 2<sup>nd</sup> by C. Heath. Motion passed.

5. **Other**-

- a. Approval of **Resolution No. 08242020-005**-Resolution to approve the updated 2020-2021 Reopening Plan.

Motion to approve **Resolution No. 08242020-005** made by P. Martindale and 2<sup>nd</sup> by C. Heath. Motion passed.

- b. Approval of **Resolution No. 08242020-006**-Resolution to approve Dr. Arnold J. White, Mr. Timothy Simmons and Mrs. Jennifer Stein as District Contact Tracers for the school year 2020-2021.

Motion to approve **Resolution No. 08242020-006** made by C. Heath and 2<sup>nd</sup> by P. Martindale. Motion passed.

- c. Approval of **Resolution No. 08242020-007**-Resolution to approve the 2020-2021 Burch Charter School of Excellence Mentoring Plan.

Motion to approve **Resolution No. 08242020-007** made by P. Martindale and 2<sup>nd</sup> by C. Heath. Motion passed.

**Public Comments** – N/A

**Announcement of Future Board Meeting Date**- Next Regular Board meeting to be held September 14, 2020 at 6:00PM.

Motion to approve the Personnel Services Agenda **Resolution No. 08242020-08** made by C. Heath and 2<sup>nd</sup> by P. Martindale. Motion passed.

Motion to adjourn the meeting made by C. Heath and 2<sup>nd</sup> by Z. Clarke. Motion passed by consensus. Meeting adjourned at 6:59PM.