

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
April 11, 2022
6:00PM

Regular Board Meeting Called to Order by Board President, Heather Martindale, at 6:14PM

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, Board President
2. Zende Clark, Vice President
3. Beverly Canady, Secretary
4. Frank Glien, Treasurer
5. Carolin Heath
6. Paulita Martindale

Non-Board Members Present

1. Dr. Jeff White, Chief School Administrator
2. Joel Julien, School Business Administrator
3. Nicole R. Fisher, Board Attorney
4. Timothy Simmons-Vice Principal

Motion to approve the meeting agenda made by Z. Clark and 2nd by P. Martindale. Motion approved by consensus.

Motion to approve the meeting minutes of the March Regular Board Meeting made by Z. Clark and 2nd by C. Heath. Motion approved by consensus.

Chief School Administrator's Report – Dr. White provided the Board and public with an update on all critical school events and information. The Administration also provided the Board and the public with an update on the school performance report. A written report was submitted.

New Business

Approval of the Treasurer's Report, **Resolution No. 04112022-001** – Presented by F. Glien along with a written report that was provided to the Board. The ending balance was \$1,886,480.11.

Approval of the Bill List, **Resolution No. 04112022-002** – Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000 and advised that the total bill list is \$221,322.20.

Approval of the Board Secretary’s Report, **Resolution No. 04112022-003** – Presented by J. Julien along with a written report that was submitted to the Board.

Motion to consolidate and approve **Resolution No. 04112022-001**, **Resolution No. 04112022-002**, and **Resolution No. 04112022-003** made by C. Heath and 2nd by Z. Clark. Motion passed.

Committee Reports

1. **Executive/Legal**- Reserved for closed session.

2. **Curriculum**- N/A

3. **Building and Grounds**-N/A

4. **Finance**-

- a. Approval of **Resolution No. 04112022-004**-Resolution to approve the submission of the School Year 2022-2023 budget based on Projected State Revenue of \$4,851,660, Enrollment of 353 students, and federal grants of \$2,473,803 (including ESSER II and ESSER III available until September 2023 and September 2024).

Motion to approve **Resolution No. 04112022-004** made by B. Canady and 2nd by C. Heath. Motion passed.

5. **Governance Report**-N/A

6. **Other**-

- a. Approval of **Resolution No. 04112022-005**-Resolution to approve the 2020-2021 School Performance Report.

Motion to approve **Resolution No. 04112022-005** made by B. Canady and 2nd by C. Heath. Motion passed.

- b. Approval of **Resolution No. 04112022-006**-Resolution to approve the 2022-2023 School Calendar.

Motion to approve **Resolution No. 04112022-006** made by C. Heath and 2nd by B. Canady. Motion passed.

- c. Approval of **Resolution No. 04112022-007**-Resolution to approve the 2021-2022 revised School Calendar.

Motion to approve **Resolution No. 04112022-007** made by C. Heath and 2nd by B. Canady. Motion passed.

Public Comments-N/A

Announcement of Future Board Meeting Date-Next Regular Board meeting to be held May 9, 2022, at 6:00 PM.

Motion to adjourn Public Session made by B. Canady and 2nd by C. Heath. Motion approved by consensus. Public Session adjourned at 7:01PM.

Motion to open Executive Closed Session made by Z. Clark and 2nd by C. Heath. Motion approved by consensus. Closed Session opened at 7:04PM.

1. Dr. White presented on **Resolution No. 04112022-008**-Personnel Services Agenda.
2. Burch Legal Agenda-Attorney Fisher provided the Board with an update regarding union negotiations.

Motion to adjourn Executive Closed Session made by Z. Clark and 2nd by C. Heath. Motion approved by consensus. Executive Closed Session adjourned at 7:29PM.

Motion to re-open Public Session made by C. Heath and 2nd by Z. Clark. Motion approved by consensus. Public Session re-opened at 7:37PM.

Approval of **Resolution No. 04112022-008**-Personnel Services Agenda, made by Z. Clark and 2nd by C. Heath. Motion passed.

Motion to adjourn the meeting made by B. Canady and 2nd by Z. Clark. Motion passed by consensus. Meeting adjourned at 7:38PM.