

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
May 8, 2023
6:00PM

Regular Board Meeting Called to Order by Board Vice-President, Zende Clark, at 6:07 PM

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, President
2. Zende Clark, Vice President
3. Beverly Canady, Secretary
4. Frank Glien, Treasurer
5. Carolin Heath
6. Paulita Martindale
7. Tyhisha Henry
8. Dewanna Clark-Johnson

Non-Board Members Present

1. Timothy Simmons-Interim Chief School Administrator
2. Joel Julien, School Business Administrator
3. Nicole R. Fisher, Board Attorney

Motion to approve the meeting agenda made C. Heath and 2nd by D. Clark-Johnson. Motion approved by consensus.

Motion to approve the meeting minutes of the April 2023 Regular Board Meeting made by Z. Clark and 2nd by C. Heath. Motion approved by consensus.

Approval of **Resolution No. 05082023-001**-Resolution to approve two (2) new board members: Celeste Williams and Rosalind Bartholomew.

Motion to approve **Resolution No. 05082023-001** made by D. Clark-Johnson and 2nd by C. Heath. Motion passed.

Interim Chief School Administrator’s Report –Mr. Simmons provided the Board and public with an update on all critical school events and information.

New Business

Approval of the Treasurer’s Report, **Resolution No. 05082023-002** – Presented by F. Glien along with a written report that was provided to the Board. The ending balance was \$2,671,437.18.

Approval of the Bill List, **Resolution No. 05082023-003** – Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000 and advised that the total bill list is \$258,944.18.

Approval of the Board Secretary’s Report, **Resolution No. 05082023-004** – Presented by J. Julien along with a written report that was submitted to the Board.

Motion to consolidate and approve **Resolution No. 05082023-002, Resolution No. 05082023-003, and Resolution No. 05082023-004** made by P. Martindale and 2nd by B. Canady. Motion passed.

Committee Reports

1. **Executive/Legal**- Reserved for Executive Closed Session.

2. **Curriculum**- N/A

3. **Building and Grounds**- N/A

4. **Finance**-

a. Approval of **Resolution No. 05082023-005**-Resolution to Public Home Instruction Services by Essex Regional Educational Services Commission (ERESC) for School Year 2023-2024.

Motion to approve **Resolution No. 05082023-005** made by Z. Clark and 2nd by C. Heath. Motion passed.

b. Approval of **Resolution No. 05082023-006**-Resolution to approve Child Study Team Services by Essex Regional Educational Services Commission (ERESC) for School Year 2023-2024.

Motion to amend and approve **Resolution No. 05082023-006** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- c. Approval of **Resolution No. 05082023-007**-Resolution to approve School Year 2023-2024 contract for Substitute Teachers with Sub Teacher Source effective July 1, 2023.

Motion to approve **Resolution No. 05082023-007** made by C. Heath and 2nd by B. Canady. Motion passed.

- d. Approval of **Resolution No. 05082023-008**-Resolution to approve School Year 2023-2024 contract renewal for Substitute Teachers with Delta-T Group effective July 1, 2023.

Motion to approve **Resolution No. 05082023-008** made by B. Canady and 2nd by C. Heath. Motion passed.

- e. Approval of **Resolution No. 05082023-009**-Resolution to approve Juneteenth Color Run on Saturday June 17, 2023 at a cost of \$6,000 (ESSER III Funds).

Motion to approve **Resolution No. 05082023-009** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- f. Approval of **Resolution No. 05082023-010**-Resolution to approve providing Girls On the Run scholars with running shoes to compete in the June 10th competition to be held at Branch Brook Park at a cost of \$900 (Fundraiser Account).

Motion to approve **Resolution No. 05082023-010** made by Z. Clark and 2nd by C. Heath. Motion passed.

- g. Approval of **Resolution No. 05082023-011**-Resolution to approve providing Girls On the Run scholars with running shoes to compete in the June 10th competition to be held at Branch Brook Park at a cost of \$900 (Fundraiser Account).

Motion to approve **Resolution No. 05082023-011** made by C. Heath and 2nd by Z. Clark. Motion passed.

- h. Approval of **Resolution No. 05082023-012**-Resolution to approve Speech Evaluation and Language Services for Essex Regional Educational Services Commission (ERESC) for School Year 2023-2024.

Motion to approve **Resolution No. 05082023-012** made by C. Heath and 2nd by Z. Clark. Motion passed.

- i. Approval of **Resolution No. 05082023-013**-Resolution to approve Timothy Simmons Interim CSA and Jessica Prawetz, School Counselor to attend

professional development on School Mental Health to be held at Rutgers University in Newark on June 1, 2023 at no cost to the district.

Motion to approve **Resolution No. 05082023-013** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- j. Approval of **Resolution No. 05082023-014**-Resolution to approve a field trip to Bowlero Bowling in Belleville on June 14, 2023 (Registration no cost to the district. Transportation \$900).

Motion to approve **Resolution No. 05082023-014** made by B. Canady and 2nd by C. Heath. Motion passed.

5. **Governance Report**- N/A

6. **Other**-

- a. Approval of **Resolution No. 05082023-015**-Resolution to approve the 2021-2022 HIB Grade Reports.

Motion to approve **Resolution No. 05082023-015** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

- b. Approval of **Resolution No. 05082023-016**-Resolution to approve an extension of the 2019-2022 Burch Charter School of Excellence's Comprehensive Equity Plan for one year through 2023-2024.

Motion to approve **Resolution No. 05082023-016** made by Z. Clark and 2nd by D. Clark-Johnson. Motion passed.

Public Comments- N/A

Announcement of Future Board Meeting Date-Next Regular Board and Annual Reorganization meeting to be held June 12, 2023, at 6:00 PM.

Motion to adjourn Public Session made by D. Clark-Johns and 2nd by C. Heath. Motion approved by consensus. Public Session adjourned at 7:09 PM.

Motion to open Executive Closed Session made by Z. Clark and 2nd by C. Heath. Motion approved by consensus. Closed Session opened at 7:19 PM.

- 1. Mr. Simmons presented on **Resolution No. 05082023-017**-Personnel Services Agenda.

2. Burch Legal Agenda-Attorney Fisher provided the Board with an update on confidential legal matters.

Motion to adjourn Executive Closed Session made by P. Martindale and 2nd by Z. Clark. Motion approved by consensus. Executive Closed Session adjourned at 7:49 PM.

Motion to re-open Public Session made by D. Clark-Johnson and 2nd by Z. Clark. Motion approved by consensus. Public Session re-opened at 7:53 PM.

Approval of **Resolution No. 05082023-017**-Personnel Services Agenda, as amended, made by D. Clark-Johnson and 2nd by C. Heath. Motion passed.

Motion to adjourn the meeting made by D. Clark-Johnson and 2nd by C. Heath. Motion passed by consensus. Meeting adjourned at 7:55PM.