

**Burch Charter School of Excellence**  
100 Linden Avenue  
Irvington, New Jersey 07111  
Regular Board Meeting Minutes  
January 11, 2022  
6:00PM

Regular Board Meeting Called to Order by Board President, Heather Martindale, at 6:07PM

Salute to the Flag-Waived

Roll Call Taken:

**Board Members Present**

1. Heather Martindale, Board President
2. Frank Glien, Treasurer
3. Carolin Heath
4. Paulita Martindale
5. Tyhisha Henry
6. Zende Clark
7. Dewanna Clark-Johnson

**Non-Board Members Present**

1. Dr. Jeff White, Chief School Administrator
2. Joel Julien, School Business Administrator
3. Nicole R. Fisher, Board Attorney
4. Jennifer Stein, Vice Principal

Motion to approve the meeting Agenda made by D. Johnson and 2<sup>nd</sup> by C. Heath. Motion approved by consensus.

Motion to approve the meeting minutes of the December Regular Board Meeting made by Z. Clark and 2<sup>nd</sup> by C. Heath. Motion approved by consensus.

**Chief School Administrator's Report** – Dr. White provided the Board and public with an update on all critical school events and information. A written report was submitted.

## New Business

Approval of the Treasurer's Report, **Resolution No. 01112022-001**-Presented by F. Glien along with a written report that was provided to the Board. The ending balance was \$1,125,258.55

Approval of the Bill List, **Resolution No. 01112022-002**—Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000 and advised that the total bill list is \$189,336.57.

Approval of the Board Secretary Report, **Resolution No. 01112022-003** – Presented by J. Julien along with a written report that was submitted to the Board.

Motion to consolidate and approve **Resolution No. 01112022-001**, **Resolution No. 01112022-002**, and **Resolution No. 01112022-003**, made by Z. Clark and 2<sup>nd</sup> by D. Johnson. Motion passed.

## Committee Reports

1. Executive/Legal-

2. Curriculum- N/A

3. Building and Grounds-N/A

4. Finance-

- a. Approval of **Resolution No. 01112022-004**-Resolution to approve Brainiax to provide the After-School enrichment program (Fun Fridays) from March 11, 2022 to June 17, 2022 at a cost not to exceed \$62,000 (ESSER III Funds).

Motion to approve **Resolution No. 01112022-004** made by C. Heath and 2<sup>nd</sup> by P. Martindale. Motion passed.

- b. Approval of **Resolution No. 01112022-005**-Resolution to approve Olivia Vollbrecht attending Professional Development Workshop: Current, Best Strategies to Decrease Attention-Getting and Tantrum Behaviors: Practical Solutions for Disruptive Students (Preschool-Second Grade) at a cost of \$279.00 on February 11, 2022 (Title 2A Funds).

Motion to approve **Resolution No. 01112022-005** made by Z. Clark and 2<sup>nd</sup> by D. Johnson Motion passed.

5. Governance Report-N/A

**6. Other-**

- a. Approval of **Resolution No. 01112022-006**-Resolution to approve the Updated ARP Safe Return to School Plan.

Motion to approve **Resolution No. 01112022-006** made by Z. Clark and 2<sup>nd</sup> by C. Heath. Motion passed.

- b. Approval of **Resolution No. 01112022-007**-Resolution to approve the SY 2020-2021 HIB Self-Assessment.

Motion to approve **Resolution No. 01112022-007** made by Z. Clark and 2<sup>nd</sup> by C. Heath. Motion passed.

**Public Comments-N/A**

**Announcement of Future Board Meeting Date**-Next Regular Board meeting to be held February 14, 2022 at 6:00 PM.

Motion to adjourn Public Session made by D. Johnson and 2<sup>nd</sup> by Z. Clark. Motion approved by consensus. Public Session adjourned at 6:55PM.

Motion to open Executive Closed Session made by D. Johnson and 2<sup>nd</sup> by Z. Clark. Motion approved by consensus. Closed Session opened at 7:00PM.

1. Dr. White presented on **Resolution No. 01112022-008**-Personnel Services Agenda.
2. Burch Legal Agenda-Attorney Fisher provided the Board with an update regarding union negotiations.

Motion to adjourn Executive Closed Session made by Z. Clark and 2<sup>nd</sup> by C. Heath. Motion approved by consensus. Executive Closed Session adjourned at 7:17PM.

Motion to re-open Public Session made by Z. Clark and 2<sup>nd</sup> by D. Johnson. Motion approved by consensus. Public Session re-opened at 7:19PM.

Approval of **Resolution No. 01112022-008**-Personnel Services Agenda, made by Z. Clark and 2<sup>nd</sup> by D. Johnson. Motion passed.

Motion to adjourn the meeting made by D. Johnson and 2<sup>nd</sup> by C. Heath. Motion passed by consensus. Meeting adjourned at 7:22PM.