

Burch Charter School of Excellence
100 Linden Avenue
Irvington, New Jersey 07111
Regular Board Meeting Minutes
December 13, 2021
6:00PM

Regular Board Meeting Called to Order by Board President, Heather Martindale, at 6:07PM

Salute to the Flag-Waived

Roll Call Taken:

Board Members Present

1. Heather Martindale, Board President
2. Beverly Canady, Secretary
3. Frank Glien, Treasurer
4. Carolin Heath
5. Paulita Martindale
6. Tyhisha Henry
7. Zende Clark
8. Dewanna Clark-Johnson

Non-Board Members Present

1. Dr. Jeff White, Chief School Administrator
2. Joel Julien, School Business Administrator
3. Nicole R. Fisher, Board Attorney
4. Timothy Simmons, Vice Principal

December 13, 2021 meeting agenda approved by consensus.

Motion to approve the meeting minutes of the November 8, 2021 Regular Board Meeting and November 29, 2021 Special Board Meeting made by B. Canady and 2nd by D. Clark-Johnson. Motion passed.

Chief School Administrator's Report – Dr. White provided the Board and public with an update on all critical school events and information. A written report was submitted. Mr. Simmons and Dr. White presented on school data.

New Business

Approval of the Treasurer's Report, **Resolution No. 12132021-001**-Presented by F. Glien along with a written report that was provided to the Board. The ending balance was \$1,393,993.08.

Approval of the Bill List, **Resolution No. 12132021-002**—Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000 and advised that the total bill list is \$254,204.39.

Approval of the Board Secretary Report, **Resolution No. 12132021-003** – Presented by J. Julien along with a written report that was submitted to the Board.

Motion to consolidate and approve **Resolution No. 12132021-001**, **Resolution No. 12132021-002**, and **Resolution No. 12132021-003**, made by D. Johnson and 2nd by C. Heath. Motion passed.

Committee Reports

1. Executive/Legal-

2. Curriculum- N/A

3. Building and Grounds-N/A

4. Finance-

- a. Approval of **Resolution No. 12132021-004**-Resolution to approve the 2020-2021 Independent Audit Report and its submission to the appropriate regulatory entities.

Motion to approve **Resolution No. 12132021-004** made by D. Johnson and 2nd by C. Heath. Motion passed.

- b. Approval of **Resolution No. 11082021-005**-Resolution to approve the submission of the 2022 ESEA budget modifications as follows:
 - i. Title I-A carryover of \$52,925 bringing the total budget from \$212,229 to \$265,154
 - ii. Title II-A carryover of \$21,942 bringing the total budget from \$18,755 to \$40,697
 - iii. Title IV-A carryover of \$17,370 bringing the total budget from \$17,254 to \$34,624

Motion to approve **Resolution No. 12132021-005** made by C. Heath and 2nd by B. Canady Motion passed.

- c. Approval of **Resolution No. 12132021-006**-Resolution to award the remaining 2021-2022 Unarmed Security Services' contract to Motivated Security Services, Inc. of 34 W. Main Street Somerville, NJ 08876 at a rate of \$22.90 per hour and \$34.35 for overtime.

Motion to approve **Resolution No. 12132021-006** made by C. Heath and 2nd by D. Johnson. Motion passed.

- d. Approval of **Resolution No. 12132021-007**-Resolution to approve the leasing of three (3) copiers from Kyocera Direct at a monthly rate of \$1,173.78 for a period of forty-eight (48) months starting January 1, 2022.

Motion to approve **Resolution No. 12132021-007** made by C. Heath and 2nd by D. Johnson. Motion passed.

- e. Approval of **Resolution No. 12132021-008**-Resolution to approve the SY 2021-2022 Saturday STREAM Academy at a cost not to exceed \$44,320.00-January 29, 2022 to May 7, 2022 (Title I funds).

Motion to approve **Resolution No. 12132021-008** made by C. Heath and 2nd by B. Canady. Motion passed.

- f. Approval of **Resolution No. 12132021-009**-Resolution to approve the BCSE participation in NJ Schools Jobs 2022 Virtual Job Fairs at a cost of \$800.00 on Wednesday, January 19, 2022-4PM-7:30PM and Wednesday, April 6, 2022-4PM-7:30PM (Title 2A Funds).

Motion to approve **Resolution No. 12132021-009** made by C. Heath and 2nd by B. Canady. Motion passed.

- g. Approval of **Resolution No. 12132021-010**-Resolution to approve Gretchen Katzenberger attending the Professional Development Workshop: Defusing Anger, and Aggression: and Improving Student Behavior on January 5, 2022 at a cost of \$279.00 (Title 2A Funds).

Motion to approve **Resolution No. 12132021-010** made by D. Johnson and 2nd by C. Heath. Motion passed.

5. **Governance Report**-N/A

6. **Other**-

Public Comments-President Martindale share comments with the public.

Announcement of Future Board Meeting Date-Next Regular Board meeting to be held January 11, 2022 at 6:00 PM.

Motion to adjourn Public Session made by C. Heath and 2nd by D. Johnson. Motion approved by consensus. Public Session adjourned at 7:40PM.

Motion to open Executive Closed Session made by C. Heath and 2nd by P. Martindale. Motion approved by consensus. Closed Session opened at 7:43PM.

1. Dr. White presented on **Resolution No. 12132021-011**-Personnel Services Agenda.
2. Burch Legal Agenda-Attorney Fisher provided the Board with an update regarding pending legal matters and union negotiations.

Motion to adjourn Executive Closed Session made by Z. Clark and 2nd by P. Martindale. Motion approved by consensus. Executive Closed Session adjourned at 8:19PM.

Motion to re-open Public Session made by Z. Clark and 2nd by P. Martindale. Motion approved by consensus. Public Session re-opened at 8:19PM.

Approval of **Resolution No. 12132021-011**-Personnel Services Agenda, made by P. Martindale and 2nd by D. Johnson. Motion passed.

Motion to adjourn the meeting made by P. Martindale and 2nd by C. Heath. Motion passed by consensus. Meeting adjourned at 8:21PM.