

BURCH CHARTER SCHOOL OF EXCELLENCE

Regular Board Meeting

Agenda

To Be Held Monday October 16, 2023

6:00 pm-7:30 pm

Virtual Meeting via Zoom

973.373.3223

www.burchcharterschool.org

Opening of Meeting

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to the Burch Charter School of Excellence Board of Trustees, the local newspaper and media, the County Superintendent's Office and the Board Attorney.

1.1 Meeting Call to Order Called to Order by Board Chair at _____

1.2 Salute to the Flag

1.3 Roll call

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>	<u>Term</u>
1. Zende Clark, President			2024
2. Carolyn Heath, Vice President			2026
3. Dewanna Clark-Johnson, Secretary			2024
4. Beverly Canady			2025
5. Frank Glien, Treasurer			
6. Heather Martindale			2025
7. Paulita Martindale			2025
8. Tyhisha Henry			2023
9. Celeste C. Williams			2027
10. Rosalind Bartholomew			2027

1.4 Approval of Agenda (Discussion/Action)

1.5 Recording Secretary Minutes (**September 2023 Regular Meeting**)

2. **Interim Chief School Administrator's Report**

3. **Monthly Budget Reports and Bills**

3.1 Treasurer's Report **Resolution 10162023-001**

3.2 Bill List **Resolution 10162023-002**

3.3 Board Secretary & SBA Report **Resolution 10162023-003**

4. **Resolutions**

5. **Committee Reports**

● **Executive/Legal**

● **Curriculum**

● **Finance**

Approve the Memorandum of Understanding with Family Connections to provide student support services to scholars at no cost **Resolution 10162023-004**

Approve the attendance of Dr. Kemp at the Regional Women's Educational Leadership Forum on November 29, 2023, and April 25, 2024, at Kean University at no cost **Resolution 10162023-005**

Approve the contract with Acreative Vision3 to provide PD to staff and School Support Services on two dates (November 8, 2023, and January 3, 2024) at a cost of \$2500 per session. Topics for the PD includes HIB Anti-Bullying, Crisis Management, and Suicide Prevention (Title IIA Funds) **Resolution 10162023-006**

Approve the program cost increase with NJ City University (NJCU) for an additional \$22K to train student interns to become qualified educators (ESSER III Funds) **Resolution 10162023-007**

Approve the contract with ElevateK12 to provide Spanish instruction to scholars via live stream with a certified Spanish Teacher for a semester. Cost not to exceed \$45K (General Fund) **Resolution 10162023-008**

Approve the New Jersey High Impact Tutoring Grant submission on September 20, 2023, to tutor grades 2-4 in ELA. The maximum grant allocation to Burch is \$97K **Resolution 10162023-009**

Approve the field trip to Wightman Farm for grades 3-5 on Thursday, November 2, 2023 (Transportation for the trip is \$3600, Registration for scholars \$10 dollars/ child). **Resolution 10162023-010**

Approve the contract with Rudolph Willis , MD to be the Physician on Record for School year 2023-2024 at a cost of \$3400 for the year and a consultation fee of \$200 per hour for any extra services **Resolution 10162023-011**

- **Building and Grounds**
- **Personnel**
- **Governance Report**

Approve the adoption of changes to the Burch Charter School of Excellence's Policy Manual **Resolution 10162023-012**

- **Other**

6. **Public Comments**

Please make note audience is allow one minute and half (90 Sec) to make comment.

When addressing the board, please state your name and address from the podium and adhere to the time limits set forth.

- PTA
- Faculty
- Members of the Public
- Board Members

7. **Announcement of Future Board Meeting Date**

8. **Executive Closed Session**

9. **General Session**

10. Approve Personnel Services Agenda **Resolution 10162023-013**

11. **Meeting Adjourn**

Note: The Board of Trustees meets on the **second Monday of each month at 6:00 pm**. The next meeting will be held on November 13, 2023. On Holidays, or when a conflict occurs, the meeting may be held at an alternate time and/or date that will be posted in the designated places. No special meeting will be held without at least a forty-eight-hour (48hr) meeting and agenda notice.