

**Burch Charter School of Excellence**  
100 Linden Avenue  
Irvington, New Jersey 07111  
Regular Board Meeting Minutes  
August 8, 2022  
6:00PM

Regular Board Meeting Called to Order by Board Vice-President, Zende Clark, at 6:06PM

Salute to the Flag-Waived

Roll Call Taken:

**Board Members Present**

1. Zende Clark, Vice President
2. Beverly Canady, Secretary
3. Frank Glien, Treasurer
4. Carolin Heath
5. Paulita Martindale
6. Tyhisha Henry
7. Dewanna Clark-Johnson

**Non-Board Members Present**

1. Timothy Simmons-Vice Principal
2. Joel Julien, School Business Administrator
3. Nicole R. Fisher, Board Attorney

Motion to approve the meeting agenda made by D. Clark-Johnson and 2<sup>nd</sup> by B. Canady. Motion approved by consensus.

Motion to approve the meeting minutes of the July 2022 Regular Board Meeting made by D. Clark-Johnson and 2<sup>nd</sup> by B. Canady. Motion approved by consensus.

**Chief School Administrator's Report** –Mr. Simmons provided the Board and public with an update on all critical school events and information. A written report was submitted.

**New Business**

Approval of the Treasurer's Report, **Resolution No. 08082022-001** – Presented by F. Glien along with a written report that was provided to the Board. The ending balance was \$2,050,013.79.

Approval of the Bill List, **Resolution No. 08082022-002** – Presented by J. Julien along with a written report that was provided to the Board. J. Julien made note of line items that were over \$1,000 and advised that the total bill list is \$229,797.53.

Approval of the Board Secretary’s Report, **Resolution No. 08082022-003** – Presented by J. Julien along with a written report that was submitted to the Board.

Motion to consolidate and approve **Resolution No. 08082022-001**, **Resolution No. 08082022-002**, and **Resolution No. 08082022-003** made by P. Martindale and 2<sup>nd</sup> by C. Heath. Motion passed.

### **Committee Reports**

1. **Executive/Legal**- Reserved for closed session.

2. **Curriculum**-

a. Approval of **Resolution No. 08082022-004**-Resolution to approve the revisions of the updated curriculum guides for grades K-5: Visual and Performing Arts, Social Studies, and World Languages.

Motion to approve **Resolution No. 08082022-004** made by C. Heath and 2<sup>nd</sup> by P. Martindale. Motion passed.

3. **Building and Grounds**-N/A

4. **Finance**-

a. Approval of **Resolution No. 08082022-005**-Resolution to approve the contract with TMI Education, Inc., of Madison, NJ to provide professional development to certificated staff members via an online platform and in-person site workshops at a cost not to exceed \$5000.00 (Title IIA Funds).

Motion to approve **Resolution No. 08082022-005** made by C. Heath and 2<sup>nd</sup> by P. Martindale. Motion passed.

b. Approval of **Resolution No. 08082022-006**-Resolution to approve the Leadership Source, LLC (Formerly Seton Hal University) to provide administrators and instructional staff with professional development/coaching at a cost not to exceed \$15,000.00 (Title IIA Funds).

Motion to approve **Resolution No. 08082022-006** made by D. Clark-Johnson and 2<sup>nd</sup> by P. Martindale. Motion passed.

5. **Governance Report**-N/A

6. **Other**-

**Public Comments**- N/A

**Announcement of Future Board Meeting Date**-Next Regular Board meeting to be held September 12, 2022, at 6:00 PM.

Motion to adjourn Public Session made by C. Heath and 2<sup>nd</sup> by P. Martindale. Motion approved by consensus. Public Session adjourned at 6:30PM.

Motion to open Executive Closed Session made by D. Clark-Johnson and 2<sup>nd</sup> by B. Canady. Motion approved by consensus. Closed Session opened at 6:31PM.

1. Mr. Simmons presented on **Resolution No. 08082022-007**-Personnel Services Agenda.
2. Burch Legal Agenda-Attorney Fisher provided the Board with an update regarding union negotiations.

Motion to adjourn Executive Closed Session made by P. Martindale and 2<sup>nd</sup> by C. Heath. Motion approved by consensus. Executive Closed Session adjourned at 7:08PM.

Motion to re-open Public Session made by P. Martindale and 2<sup>nd</sup> by C. Heath. Motion approved by consensus. Public Session re-opened at 7:10PM.

Approval of **Resolution No. 08082022-007**-Personnel Services Agenda, excluding item II-B, made by C. Heath and 2<sup>nd</sup> by B. Canady. Motion passed.

Approval of **Resolution No. 08082022-007**-Personnel Services Agenda, item II-B, made by C. Heath and 2<sup>nd</sup> by B. Canady. Motion failed.

Motion to adjourn the meeting made by D. Clark-Johnson and 2<sup>nd</sup> by B. Canady. Motion passed by consensus. Meeting adjourned at 7:13PM.